



केन्द्रीय आयुर्वेदीय विज्ञान अनुसंधान परिषद्

(आयुष मंत्रालय, भारत सरकार की स्वायत्त निकाय)

जवाहर लाल नेहरू भारतीय चिकित्सा एवं होम्योपैथी अनुसंधान भवन,

61-65, इन्स्टीटयूशनल एरिया, डी ब्लॉक के सामने, जानकपुरी, नई दिल्ली-110058

Central Council for Research in Ayurvedic Sciences

(An Autonomous Body of Ministry of AYUSH, Govt. of India)

Jawahar Lal Nehru Bhartiya Chikitsa Evam Homoeopathy Anusandhan Bhawan,

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F. No.12-49/2013-CCRAS/Rectt. (Vol-VI) / 333

Dated:

26 APR 2023

To,

All the In-charges of Institutes/Centres/Units
Functioning under the Council

Sub: - Extension of promotion scheme, namely, Department of Health (Group-'A' Gazetted Non-Medical Scientific Posts) *In-Situ* Promotion Rules, 1990, notified on 28.11.1990, to Medical Doctors and Non-Medical Scientist in the CCRAS under the Ministry of AYUSH-reg.

Sir/Madam,

I am directed to refer to the subject cited above and to inform that the Department of AYUSH vide OM No. 13016/46/99-HD dated 30.4.2010 has extended the existing *In-situ* Promotion Scheme for Medical Doctors and Non-Medical Scientists of the Research Councils w.e.f. 23.3.2001.

2. In order to consider grant of *In-situ* promotion of all eligible Group-A Medical Doctors and Non-Medical Scientists who have completed 5 years regular continuous service including those who are retiring on 31.03.2023 in the respective grade are required to submit through their In-charges a resume of work and achievement for 05 years starting from the 1st year till the year of eligibility in the enclosed Performa duly supported by documents, copies of published research work etc. latest by 30.05.2023. It may be noted that Assessment of Officers eligible for *In-situ* promotion shall be made in two parts viz ACR/APAR and Interview.

2. The time line for the whole process of *In-situ* promotions will be as under:-

Last date of receipt of applications	30.05.2023
Constitution of Scrutiny Committee by	30.05.2023
Scrutiny to be done latest by	30.06.2023
Tentative date of Interview	17.07.2023

3. The officers who were not found fit for *In-situ* promotion by the earlier DAB may also apply for review and reconsideration along-with representation, if any. The Officers who have completed five years regular continuous service in a particular grade including those who are retiring on 31.03.2023 in the respective grade should also apply along-with all supporting documents in the prescribed format. In-charges of peripheral Institutes are instructed to circulate among the eligible Medical Doctors and Non-Medical Scientist immediately and to collect their resume/documents and forward it to CCRAS Hqrs within the

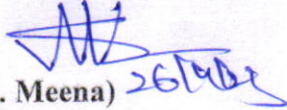
stipulated date duly scrutinized. It may be noted that service book of the officers are being maintained in the institutes concerned and Directorate General has no way to detect errors committed at the level of the officer concerned/peripheral Institutes, therefore, Hqrs. Office has to rely entirely on the data furnished by the Institutes as far as its correctness is concerned. Therefore, correctness of data is to be ensured by the Unit concerned.

4. In case of non-receipt of complete details in respect of any Officers by 30.05.2023, his/her case for *in-situ* promotion will be taken up in the subsequent phase.

This issues with the approval of Director General.


Yours faithfully,

Encl.: As above


(A.K. Meena) 26/05/23
Administrative Officer (Recruitment)
For Director General

Copy to:-

1. Sh. B.S. Kothari, Under Secretary to the Govt. of India, Ministry of AYUSH, New Delhi for information and with the request to circulate the contents of the above letter to all the officers of the Council who are posted in Ministry of AYUSH.
2. All Programme Officers, CCRAS Hqrs, New Delhi.
3. C.V.O., CCRAS Hqrs. New Delhi. Ministry of AYUSH vide letter No. D-15020/88/2015-RD dated 09th December, 2016 have made the observation that the entry in APARs of Officers in many cases have not been conveyed to the officers reported upon. As a result of which the In-situ promotion of such officers are not suitably considered/assessed and desired to follow the instructions issued by DOP&T on preparation and maintenance of APAR, inter-alia including disclosure of the entries by the reporting/reviewing officers by providing a copy of APAR, is adhered to.
4. Sr. PS to DG/PS to DDG, CCRAS Hqrs.
5. Smt. Renu Rajan, Admn. Officer (Estt.), CCRAS Hqrs, New Delhi with direction to scrutinize the record of officers posted at CCRAS Hqrs Office including Ministry of AYUSH who are borne on the strength of CCRAS Hqrs office and forward their names to Recruitment Section with complete formalities as per above.
6. IT Incharge, CCRAS Hqrs with the request to arrange uploading the above circular on the website.
7. OS(Estt.)/Sh. G.C. Sharma, Consultant(Estt.) for necessary action.


For Director General

PARAMETERS FOR ASSESSMENT OF WORK PERFORMANCE FOR EACH COMPLETED 5 YEARS REGULAR SERVICE IN RESPECT OF GROUP 'A' OFFICERS WHO ARE UNDER ZONE OF CONSIDERATION FOR GRANT OF IN-SITU PROMOTION.

S. No	Name and Designation of the Officer	Date of initial appointment & designation	Date of Promotion/ Selection & designation	Date of retirement	Publication		Participation in Seminar/ Workshop	Projects handled	Training given	Training undergone	Additional qualifications	Collaborative study	Any other work
					Research	Others							
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)

This information is true and complete to my full knowledge and belief. I am aware that submission of false/misleading information and/or supersession of any information which may have a bearing on the assessment of my case for In-Situ Promotion, will render me liable for disciplinary action under relevant rules.

Signature of the concerned officer

Counter Signature of Director/Incharge