



केन्द्रीय आयुर्वेदीय विज्ञान अनुसंधान परिषद्

आयुष मन्त्रालय, भारत सरकार

जवाहर लाल नेहरू भारतीय चिकित्सा एवं होम्योपैथी अनुसंधान भवन
61-65, सांस्थानिक क्षेत्र, समुखे 'डी' ब्लॉक, जानकपुरी, नई दिल्ली-110058

CENTRAL COUNCIL FOR RESEARCH IN AYURVEDIC SCIENCES

Ministry of AYUSH, Govt. of India

Jawahar Lal Nehru Bhartiya Chikitsa Evam Homoeopathy Anusandhan Bhawan
61-65, Institutional Area, Opp. 'D' Block, Janakpuri, New Delhi-110058

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No.F.32-36/2015-CCRAS/Admn./2175

26 SEP 2016

To

All peripheral Instt./Units of CCRAS

Sub: Observance of Swacchta Pakhwada (2nd Round) from 15th September, 2016 to 30th September, 2016.

Sir,

I am directed to enclose a copy of Ministry of AYUSH O.M. No.Z.28011/07/2014-E-II(Vol.II) dated 13th Sept., 2016 for compliance.

Yours faithfully,

(Sanjay Kumar)
Deputy Director (Admn.)
for Director General
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Copy to:-

1. Sh. Anjan Biswas, Under Secretary to the Govt. of India, Ministry of AYUSH, AYUSH Bhawan, 'B' Block, GPO Complex, INA, New Delhi w.r.t. Ministry's Letter No.28011/07/2014-E-II(Vol.II) dated 13.9.2016 for information.
2. Sh. K.R. Rajan, Admn. Officer, CCRAS with the request to conduct the programme.
3. Hindi Officer with request to organize essay competition in CCRAS as per programme.
4. Sr. P.S. to D.G., CCRAS.
5. I.T. Section for uploading on CCRAS website.
6. All Officers/Section in CCRAS, Hqrs. Office, N. Delhi.
7. P.S. to D.D.G./D.D.(A).

(Sanjay Kumar)
for Director General
ce

MOST IMMEDIATE

No.Z.28011/07/2014 -E-II (Vol.II)
Government of India
Ministry of AYUSH

AYUSH Bhavan, 'B' Block,
GPO Complex INA,
New Delhi-110023
Dated, the 13th August, 2016
13th September


OFFICE MEMORANDUM

Subject: Observance of Swachta Pakhwada (2nd Round) from 15th September, 2016 to 30th September, 2016.

The undersigned is directed to say that Ist Swachta Pakhwada was observed in the Ministry of AYUSH and its formations from 16th May, 2016 to 31st May, 2016. In order to carry forward the goals of Swachh Bharat Mission and to maintain the level of cleanliness in the Government offices, it has been decided to observe the 2nd round of Swachta Pakhwada in the Ministry of AYUSH and its formations from 15th September, 2016 to 30th September, 2016. The gist of activities proposed to be performed during the Pakhwada are listed in the enclosed Annexure. The Research Councils/National Institutes/Attached and Subordinate Offices/PSUs of the Ministry of AYUSH may revise the activities as per their requirement/working.

2. All concerned are requested to ensure better branding and publicity of pakhwada activities in the electronic, social media such as Mygov, Twitter, Facebook and print media platforms at both field and Ministry levels. There should be daily reporting of activities during the Pakhwada on Swachta Sameeksha and Mygov portals, including uploading of pictures. A press release should also be issued highlighting major outcomes of the Swachta Pakhwada.
3. C.P.W.D. is also requested to undertake beautification schemes and proper maintenance/cleanliness of the lawns, roads and surroundings of the CGO complex. They may also undertake the white washing and painting of AYUSH Bhawan, wherever required.

4. This issues with the approval of Secretary (AYUSH).


(Anjan Biswas)
Under Secretary to the Govt. of India
Tele No. 24651975

To

1. All Officers/Sections of the Ministry of AYUSH.
2. DGs/Directors, Research Councils/National Institutes/Attached and Subordinate Offices/PSUs of the Ministry of AYUSH (as per standard list).
3. Executive Engineer, CPWD(Civil), Kidwai Nagar, New Delhi.

Copy to:

1. PPS to Secretary (AYUSH)
2. Sr.PPS to JS (PNRK)
3. NIC for handling twitter and uploading activities on the portals/website etc.


Copy also to:

1. Ministry of Drinking Water and Sanitation, 4th Floor, Paryavarqan Bhawan, Lodhi Road, New Delhi-110 003.
2. Cabinet Secretariat, Paryavarqan Bhawan, New Delhi

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ANNEXUREACTIVITIES PROPOSED TO BE PERFORMED DURING THE 2nd ROUND OF SWACHTA PAKHWADA(15TH SEPTEMBER TO 30TH SEPTEMBER, 2016)

S.No.	Date	Activities to be undertaken	Action
1.	15 th September to 19 th September, 2016	Intensive record review/weeding out of unwanted records in accordance with the Record Retention Schedule. Disposal of old and unusable furniture/fixtures/electrical and electronic gadgets	1.All Sections 2.Estt.II Section for disposal of unwanted articles.
2.	20 th & 21 st September, 2016	Thorough cleaning of common areas like corridors/stairs/parking lots/wash rooms/ proper lighting arrangement in the common areas	Caretaker/CPWD
3.	22 nd & 23 rd September, 2016	Thorough cleaning and dusting of work stations/ electrical fittings/computers , Printers etc.	Caretaker
4.	24 th & 25 th September, 2016	White washing/Painting of office premises wherever required/pruning of grass of the lawns/maintenance of roads leading to CGO Complex	Caretaker/CPWD
4.	26 th September, 2016	Essay competition in Hindi and English on "Swachta sukhi Jeevan ka aadhar"	Hindi Section for the Ministry of AYUSH
5.	27 th September, 2016	Cleaning of rooms/corridors/almirahs and other office equipments	Caretaker
6.	28 th September, 2016	Inspection of office premises by JS(Estt.) to take stock of the state of cleanliness achieved during the Pakhwada	JS(Estt.)
7.	29 th September, 2016	Press release in respect of activities undertaken during the Pakhwada	IEC for the Ministry of AYUSH
8.	30 th September, 2016	Evaluation of targets achieved during the Pakhwada	DIR(Estt.)