



केन्द्रीय आयुर्वेदीय विज्ञान अनुसंधान परिषद्

आयुष मन्त्रालय, भारत सरकार

जवाहर लाल नेहरू भारतीय चिकित्सा एवं होम्योपैथी अनुसंधान भवन
61-65, सांस्थानिक क्षेत्र, सम्मुख 'डी' ब्लॉक, जनकपुरी, नई दिल्ली-110058

CENTRAL COUNCIL FOR RESEARCH IN AYURVEDIC SCIENCES

Ministry of AYUSH, Govt. of India

Jawahar Lal Nehru Bhartiya Chikitsa Evam Homoeopathy Anusandhan Bhawan
61-65, Institutional Area, Opp. 'D' Block, Janakpuri, New Delhi-110058

ग्राम : आयुष

Gram : "AYUSH"

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No.F.32-36/2015-CCRAS/Admn. /232

26 APR 2016

To

All peripheral Instt./Units of CCRAS

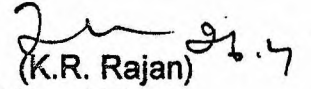
Sub; Action Plan for Swacchta Pakhwada from 16th – 31st May,2016 – reg.

Sir,

I am directed to enclose a copy of Ministry of AYUSH O.M.
No.Z.28011/07/2014-E.II dated 29/03/2016 for compliance.

Encl: as above

Yours faithfully,


(K.R. Rajan)

Admn. Officer(Admn.)
for Director General

Copy to:-

1. Sh. Chandra Shekhar, Under Secy. to the Govt. of India, Ministry of AYUSH, AYUSH BHAWAN, 'B' Block, INA Market, New Delhi for w.r.t. Ministry Letter No.Z.281011/07/2014-E.II dated 29/3/2016 for information
2. Sr. P.S. to D.G., CCRAS, New Delhi.
3. I.T. Section for uploading on CCRAS website.
4. All Officers/Section in CCRAS, Hqrs. Office, New Delhi.
5. P.S. to D.D.G./D.D.(A)


for Director General

By hand

47

Sno 1

No. Z.28011/07/2014-E.II
Government of India
Ministry of AYUSH

AYUSH Bhavan, 'B' Block,
GPO Complex INA,
New Delhi-110023
Dated, the 29 March, 2016

OFFICE MEMORANDUM

Subject: Action Plan for Swacchta Pakhwada from 16th May to 31st May, 2016.

The undersigned is directed to refer to the DO letter No. S-18020/17/2016-SBM dated 1st March, 2016 of the Cabinet Secretary (copy enclosed) on the subject mentioned above and say that it has been decided to observe Swacchta Pakhwada in the Ministry of AYUSH, its Subordinate Offices, Research Councils and National Institutes from 16th May to 31st May, 2016. A copy of the Action Plan for the Pakhwada is enclosed. All are requested to strictly undertake the activities mentioned in the Pakhwada and make it a success.

2. This issues with the approval of Secretary.
Encl: as above

Chandra Shekhar
Chandra Shekhar

Under Secretary to the Govt. of India
Tele: 24651644
E-mail: shekhar.chandra@nic.in

File No. 1069/DG/16

Glal
574116
DDCAJ to Propose action

To

1. All Officers/Staff of the Ministry of AYUSH
2. DGs/Directors, Research Councils/ National Institutes/ Attached and Subordinate offices.(as per standard list)

Copy to;

- 1.PPS to Secretary(AYUSH)
- 2.Sr. PPS to JS(JS)/PPS to JS(AKG)/ PS to JS(AS)
3. Notice Board

Copy also to:

1. Ministry of Drinking Water and Sanitation, New Delhi.
2. Cabinet Sectt., Rashtrapati Bhawan, New Delhi

1/37
6/4/16
ADG/AY

5-31/4/2016

Dr. Shankar
28/4/16

Action Plan for Swacchta Pakhwada from 16th May to 31st May, 2016

S.No.	Date	Activities to be undertaken
1.	16 th May, to 20 th May, 2016.	Intensive record review/weeding out of unwanted records in accordance with the Record Retention Schedule. Disposal of old and unusable furniture/fixtures/electrical and electronic gadgets.
2.	23 rd & 24 May, 2016	Thorough cleaning and dusting of workstations/electrical fittings/computers etc.
3.	25 th May, 2016	Thorough cleaning/ beautification of the surroundings areas of the premises/lawns
6.	26 th May, 2016	Mass pledge taking ceremony. Inspection of office premises by the Head of Department for assessing the status of cleanliness in the office
7.	27 th May, 2016	Thorough cleaning of Common areas like corridors/ stairs/parking lots/wash rooms of the Ministry.
8.	30 th May, 2016	Organization of essay competition on "Objective so far achieved since the launch of Mission Swachh Bharat"
9.	31 st May, 2016	Evaluation of progress made/targets achieved during the Swachhta Pakhwada.