



केन्द्रीय आयुर्वेदीय विज्ञान अनुसंधान परिषद्

अयुर्वेद अनुसंधान परिषद्
जवाहर लाल नेहरू आयुर्वेद विज्ञान अनुसंधान भवन
61-65, संस्थान क्षेत्र, संजय प्रसाद रोड, नए दिल्ली-110058

CENTRAL COUNCIL FOR RESEARCH IN AYURVEDIC SCIENCES

Ministry of AYUSH, Govt. of India
Jawahar Lal Nehru Bhawan Chikitsa Exam Homoeopathy Anusandhan Bhawan
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F.No.6-2/98-CCRAS/Vig.

Dated: - 15 OCT 2020

OFFICE ORDER NO. 548 /2020-21

In pursuance of DoPT OM No.11013/10/97-Estt.(A) dated 13.2.1998 and 13.7.1999, OM No.11013/11/2001-Estt.(A) dated 12.12.2002 and 4.8.2005, OM No.11013/3/2009-Estt.(A) dated 2.2.2009 and in supersession of all previous orders, sanction of the Director General, CCRAS, New Delhi is hereby accorded to constitution of Internal Complaints Committee (ICC) for the Hqrs. Office, CCRAS, New Delhi who will examine all complaints/incidents occurred, if any, for committing sexual harassment of female employees under provisions of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. The formation of the said committee will be as follows:-

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| 1. Dr. Bharti, Director (Institute)
CARICD, New Delhi. | Chairperson |
| 2. Dr. S.N. Gaidhani, A.D. (P'cology)
CCRAS Hqrs. Office, New Delhi. | Member |
| 3. Adv. Lata Lochav, Director,
Sanskriti Education Society, Plot No.37,
Sector-10, Dwarka, New Delhi-110075. | Member |
| 4. Dr. Deepa Makhija, R.O. (Ay.)
CARICD, New Delhi. | Member |
| 5. Adv. Manish Kumar,
Chamber No.504, Block-III,
Delhi High Court, New Delhi-110003. | Member |

Tenure of Complaints Committee:

The Complaints Committee will start functioning with immediate effect and its tenure will be for a period of three years from the date of issuance of this order.

Terms of reference of the Complaints Committee:

The Chairperson of the Complaints Committee shall ensure that at all times full strength of the Committee is in existence and required changes in its composition, whenever necessary, due to retirement/transfer of its Members are to be brought to the notice of the D.G., CCRAS, New Delhi, for nominating the replacement. Meeting of the Complaints Committee must be conducted on quarterly basis even if there is no complaint and its report is to be submitted to DG, CCRAS.

If any complaint comes into the light of the Complaints Committee, a detailed inquiry/ investigation of the case is to be initiated promptly.

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A person shall be disqualified for being a Member of the Complaints Committee if there is any complaint concerning sexual harassment/morale turpitude or serious criminal charges pending against him/her or if he/she is found guilty of sexual harassment.

If any of the Members becomes victim or accused he/she will be disqualified from the proceedings of that particular case on the grounds of conflict of interest.

The Complaints Committee will also spread awareness amongst the employees and educate them about the SEXUAL HARASSMENT OF WOMEN AT WORK PLACE (PREVENTION, PROHIBITION AND REDRESSAL) ACT, 2013.

[Handwritten signature]
14/10/2020

(V.S. ABNAVE)
Admn. Officer (Acctt. & Vig.)
For Director General

To

The Chairperson and all Members of the
Internal Complaints Committee of CCRAS, New Delhi.

Copy to:

1. The all Officers and staff of the Council, for information.
2. IT Section for putting the matter on Council's website.
3. Notice Board.
4. Office Order file.

[Handwritten signature]
14/10/2020

For Director General