



केंद्रीय आयुर्वेद अनुसंधान संस्थान

Central Ayurveda Research Institute

केंद्रीय आयुर्वेदीय विज्ञान अनुसंधान परिषद् आयुष ,मंत्रालयभारत सरकार ,

CCRAS, Ministry of AYUSH, Government of India

४-सी५ - एन. ब्लॉक, सेक्टर., विधाननगर०९१ ७०० - कोलकाता ,

4- CN Block, Sector -V, Bidhannagar, Kolkata – 700091

Fax: 033 2367-1001, EPBX: 033 2367-3881/1002, Ph. 033 2367-3808 (Director)

Email: nriadd-kolkata@gov.in & nriadd.kolkata@gmail.com

Ref. No.: F.: 6-93/2021-CARI/Tech./AYUSH-64/

Date:

NOTICE TENDER No.:02/CARI/2022-23

Limited Tender

Sub: Tender for inviting proposal for supply of Rat/ Mice Feed Regular, High fat diet Rat Feed & Rice/Paddy Husk from Authorized Firm-Reg.

Central Ayurveda Research Institute, (CARI), 4-CN Block Sector-V, Kolkata-91 invites sealed tender(s) from suppliers for supply of Rat/ Mice Feed Regular, High fat diet Rat Feed & Paddy Husk.

1. General information about the tender:-

1.	Last date and time of Submission of Tenders	26/08/2022 AT 05:00 PM
2.	Time and date of opening of Technical of the Tender	27/08/2022 AT 03:00 PM
3.	Time and date of opening of Financial Bid of the Tender	29/08/2022 AT 03:00 PM
4.	Place of opening of the Tender	CARI, 4 CN Block. Sector-V, Bidhannagar, Kolkata-91.

2. The period of contract will for the period of 01 years and may be extended further subject to Extension or curtail of the project and satisfactory performance of the bidder.

3. Tender documents are also available for viewing and downloading on the websites of Central Council for Research in Ayurvedic Sciences, New Delhi i.e. www.ccras.nic.in and CPPP Portal.

4. Tender will be accepted only if it is submitted in the format supplied with the tender form.

Technical Bid: In a separate sealed envelope, put all the Technical details as per Annexure- I & III and inscribe the 'Technical Bid' on the envelope.

Financial Bid: In a separate sealed envelope, put both Annexure II, having quoted rates for Rat/ Mice Feed Regular, High fat diet Rat Feed & Paddy Husk including all taxes and discounts in Indian Rupees and inscribe the 'Financial Bid' on the envelope.

Both separate sealed covers (Technical bid and Financial bid) should be placed in big envelope containing Subject "Tender for inviting proposal for procurement of Rat/ Mice Feed Regular, High fat diet Rat Feed & Paddy Husk." and Tender No. 02/CARI/2022-23 dated 12/08/2022 along with Name of the firm Address with telephone number without fail. This cover should be addressed to Assistant Director (In- Charge). Central Ayurveda Research Institute, 4-CN Block, Sector-V, Salt Lake, Kolkata-700091 so as to reach the office on or before 26/08/2022 till 05:00 PM.

ELIGIBILITY CRITERIA OF THE BIDDER

1. There should be no criminal case pending with the police against the Lab/firm/agency/company. The integrity of the persons of the firm/agency/company should be undoubtful
2. The bidder should have minimum experience of 03 years in providing Feed to Government department/Autonomous bodies/ Public sectors undertaking/R&D institution/Hospitals/reputed private sectors/other similar organization (the decision in regard to the reputed private organization will be taken by the Institute which will be final).
3. The firm/agency/company must not have been blacklisted by any Government department/Autonomous bodies/Public sector undertaking/ R&D institution/Hospitals/ Reputed private sectors/other similar organization etc. As on the date of submission of the bid.
4. The bidder who fulfils the above eligibility criteria. are eligible to submit the bid.
5. The bidder received after scheduled date and time will not be considered.
6. Tender will be rejected if the terms and conditions are not completely followed.

TERMS AND CONDITIONS

1. The approved bidder shall raise the project bills on their letter head as per the terms and Conditions of tender document.
2. The lab/firm/agency/company should not handover execution of order to any other/sister firm(s) and in such a case it will account to violation of contract and may entail cancelation of contract and forfeiture of Performance Security.
3. Last date for receiving the tender is 26/08/2022 by 05:00 PM, which shall be opened on stipulated date and time in the presence of the attending bidders carrying authorization letter and Identity Proof (owners as well as representatives should carry Authorization letter compulsory, only one participation will be allowed from firm/agency/company)
4. All the documents should be signed and stamped by the Authorize Signatory on each page (the owner should give on Authority letter in favor of Authorized signatory and the same should be attached with the application format).
5. The bidder firm should not have been indicted for any criminal, Fraudulent or anti- Competition activity and not been blacklisted/debarred by any Govt. Department/ Statutory body.
6. Financial Bid of only those bidders, whose technical bid is accepted by the Committee shall be opened.
7. In case where a successful Bidder does not provide the service in time or fails to provide the services, the Institute to its discretion may obtain such services from the next higher bidder (L2) and the loss, if any, caused to the Institute due to increased rates shall be borne by the defaulting bidder.
8. In the event of any dispute arising between the Institute and the bidder, the Institute shall be entitled to deduct such sums from Security Deposit Amount, which in the opinion of the Institute are due from/not payable to the bidder.

9. Rates will be applicable during the period of one year. The payment will be done after receiving of Good as per the requisite quality and quantity.
10. Committee has the right to increase/relax the technical criteria in the benefit of Office.
11. Any dispute, difference or objection with regards to any matter relating to this contract shall be referred to the sole Arbitration of any person appointed by the Assistant Director In-Charge, CARI, Kolkata at the time of reference. The decision of the Arbitrator so appointed, shall be final and binding on both the parties.
12. Assistant Director In-Charge, CARI, Kolkata reserves the right to terminate the contract at any point of time after giving a week's notice to the contracting Firm/ Company.
13. Assistant Director In-Charge and Tender Evaluation Committee of CARI, Kolkata reserve the right to accept or reject any or all tenders in a part or full or to allot parts of the work to different Firms without assigning any reasons thereof.
14. It is hereby declared that the Terms & Conditions of Central Ayurveda Research Institute (CARI), Tender No.02/2022-23 dated 12/08/2022 are fully acceptable to our lab/firm/agency/company.

(To be signed by the Authorized Signatory of the lab/Farm/company Agency with Name and Stamp)

PROCEDURE OF SUBMISSION OF BIDS:

- A. The following self attested documents should be enclosed with the technical Bids (Technical Bid should be kept separately in sealed envelope)
1. The Firm/Company/ details (Name of the Firms/Company/Agency with complete Address, Mobile No. /Phone No.etc.)
 2. Sole proprietor/Partnership firm/Private or Limited Company detail.
 3. Copy of PAN No/TAN No.
 4. Copy of GST No.(if applicable)
 5. Copies of Income Tax return for last 3 years.
 6. Bank solvency certificate
 7. Feed Test Analysis certificated:
 8. Experience of last 3 years in the line or similar other work of this type preferably in Government department/Autonomous bodies/ Public sectors undertaking/R&O institution/Hospitals./reputed private sector, other similar organization.
 9. An undertaking (as per annexure -III)
 10. Resolution of board meeting authorizing the person to sign tender document (If Applicable)
 11. Submit check-list as per annexure-I.
 12. Without the above documents tender will not be considered

A. Financial Bid documents (as per Annexure-II)

1. The Bidders are free to quote their rates (including taxes discounts) for all the Feed and Husk mentioned in the enclosed list provided quoted rates. In financial bid, please mention discount/credit note of if any.

OPENING OF TECHNICAL BID

1. Technical bids shall be opened in the presence of committee members and representatives of firms who wish to present.
2. In case, any holiday is declared by the Government on the day of opening of the tender. The tender will be opened on the next working day at the same time but the tender box will be sealed on the scheduled day and time.

OPENING OF FINANCIAL BID

1. Financial Bids shall be opened for only those bidders who qualified in technical aspects, in the presence of committee members and representatives of firms who wish to present.
2. In case, any holiday is declared by the Government on the day of opening of the tender. The tender will be opened on the next working day at the same time.

CANCELLATION OF TENDER OR CONTRACT

1. The Bids shall be rejected in the event of information being found false or detected. Incorrect or incomplete at any stage prescribed in the tender or any ineligibility being detected, and no correspondence thereof shall be entertained, whatsoever.
2. Assistant Director In-Charge, CARI, Kolkata reserves the right to reject or accept any tender without assigning any reason and attempt to influence anybody in the institute is liable to rejection of his tender.

PENALTIES

1. Supply of Animal feed and Husk cannot be denied on the pretext of non-availability of product/items etc. If some Items are not available at the Firms due to any reasons, then the firm will make arrangement to get the required items done from other Firms (with same methodology) as per terms and conditions of tender document *at* its own cost. Failing *to* which the Assistant Director In-Charge at its discretion may obtain such items from the next higher bidder (L2) and the loss, if any, caused *to* the Institute due to increased rates shall be deducted from the pending bills/Security money of the defaulting bidder.
2. Due to unsatisfactory services and frequent violation of rules, the contract will be canceled along with forfeiture of Performance Security by the Institute and the firm will be blacklisted.
3. Any deviation/variation or non-compliance of the conditions stipulated above shall be considered as breach of the contract and the Assistant Director In-Charge reserves the right to impose any or all the penalties as indicated above.

DISPUTE

1. CARI, Kolkata will not be responsible for any kind of dispute between firm/agency/company and their employees.
2. The Court at Kolkata only will have jurisdiction over all legal disputes under the agreement.

NOTE: Signed and firm seal is to be affixed on each and every page of filled-in tender form and other documents.

TECHNICAL BID

Annexure-I

M/s. _____

Name, address Landline and Mobile Nos. of the bidding firm/agency):-.....

Sl. No.	Documents kept in the Technical Bid envelope	If enclosed please mention the Page No.
01.	Full Name of Bidder, Address of office, Mobile No./ Phone No. etc	
02.	Private Ltd./Public Ltd./ Cooperative/ NGO/PSU/ Proprietary/Partnership etc. Please mention and enclose copy of Memorandum/Articles of Association / Certificate Of Incorporation)	
03.	Feed Analyses equivalent certification/approval of the firm	
04.	GST Registration of firm/ agency/ company) (if applicable)	
05.	PAN No. /TAN No of firm/ agency/ company	
06.	Bank Solvency certificate.	
07.	Details of Authorized Person Name & Designation Tel No (Land Line/Mobile No.) Email ID FAX No.	
08.	Firm/ agency/ company's certificate minimum 03 years experience	
09.	Copies of Income Tax Returns along with copies of final account for the last three financial years	
10.	Declaration (as per annexure- III)	

Note: Those having Authorization letter and Id Proof will only be allowed to remain present at Technical Bid opening.

It is hereby declared that the Terms & Conditions of Central Ayurveda Research Institute (CARI), Tender No. 02//CARI/2022-23 dated 12/08/2022 are fully acceptable to our Firm/company Agency.

(To be signed by the Authorized Signatory of the Finn/company Agency with Name and Stamp)

Financial Bid

Sl. No.	Items	Specification of Items	Rate per Kg	Rate of GST, If applicable	Rate Including GST
01.	Rice/Paddy Husk	-			
02.	Rat and Mice Feed Regular	Laboratory rodent feed with feed analysis certificate			
03	High Fat Diet Rat Feed	Constituents (weight in grams per kg diet): 1. Powdered NPD - 375gm 2. LARD - 310gm 3. Casein - 250gm 4. Cholesterol - 10gm 5. Vitamin mix - 10gm 6. Salt mix - 40gm 7. Methionine - 3gm 8. Yeast powder - 1gm 9. Sodium Chloride - 1gm Along with feed analysis certificate			

Note: Those having Authorization letter and Id Proof will only be allowed to remain present at Financial Bid Bid opening.

(To be signed by the Authorized Signatory of the lab/Finn/company Agency with Name and Stamp)

DECLARATION LETTER

(On Letter Head of the Firm/Company)

Shri Proprietor/Partner/ Director/Authorized Signatory of.....and
Competent to sign this declaration and execute this tender document;

- a. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
- b. The information/documents furnished along with the application are true and authenticate to the best of my knowledge and belief. I/We, am/are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
- c. I have apprised myself fully about the job to be done during the entire period of agreement and also acknowledge bearing the consequences of non-performance or deficiencies in services on my part.
- d. It is certified that my firm/agency/company is having sufficient experience of 3 years in Providing Animal feed services to Government department/Autonomous bodies/ Public sectors undertaking/R&D institution/Hospitals/reputed private sectors/other similar organization.
- e. It is certified that my firm/agency/company has not been blacklisted by any Government department/Autonomous bodies/Public sector undertaking/ R & D institution/Hospitals/ Reputed private sectors/other similar organization etc. as on the date of submission of the bid.
- f. No investigation by central Government /State Government or any other statutory investigation agency is pending or contemplated against the lab/firm/agency/company.
- g. The firm/agency/company at all times indemnifies CARI, Kolkata against all claims. Damages or compensation.

Signature of Owner/ Authorized signatory

Full Name:

Company's/ Firm's/ Agency's Seal:

Date & Place:

**N.B.: above declaration, duly signed and scaled,
should be submitted with Technical Bid in
original.**