



## केन्द्रीय आयुर्वेदीय विज्ञान अनुसंधान परिषद्

आयुष मन्त्रालय, भारत सरकार  
जवाहर लाल नेहरू भारतीय चिकित्सा एवं होम्योपैथी अनुसंधान भवन  
61-65, नैऋतिक क्षेत्र, सम्पूर्ण 'डी' ब्लॉक, जानकपुरी, नई दिल्ली 110058  
**CENTRAL COUNCIL FOR RESEARCH IN AYURVEDIC SCIENCES**

Ministry of AYUSH, Govt. of India  
Jawahar Lal Nehru Bhartiya Chikitsa Evam Homoeopathy Anusandhan Bhawan  
61-65, Institutional Area Opp. 'D' Block, Janakpuri, New Delhi-110058

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### ADVERTISEMENT NO. 05 /2016.

#### **FILLING UP THE POST OF DEPUTY DIRECTOR (ADMINISTRATION) ON DEPUTATION /DIRECT RECRUITMENT BASIS IN THE HEADQUARTERS OFFICE OF CCRAS, NEW DELHI**

1. The CCRAS is the Apex Body in India for formulation, co-ordination, development and promotion of research in Ayurveda. The Council carries out its activities and functions through its network of 30 Institutes. The Headquarter of the Council is situated in Delhi at the above mentioned address. Applications are invited for one post of Deputy Director (Administration) in the pay scale of Rs. 12000-375-16500 (pre-revised)/Revised scale-Rs. 15600-39100 (Grade Pay Rs. 7600/-) on deputation/ direct recruitment basis from eligible persons working in Ministries/Departments of Central/State Government or Autonomous Organizations. The Council is looking for a dynamic administrator since it is a key post and the selected person will report directly to Director General, CCRAS.
2. **ELIGIBILITY CONDITIONS FOR APPOINTMENT ON DEPUTATION BASIS**
  - (a) The candidate should be holding an analogous post on regular basis or should have five years of regular service as under Secretary in the pay scale of Rs. 10000-15200 (pre-revised)/Revised pay scale-PB-3 Rs. 15600-39100 with Grade Pay of Rs. 6600/- or equivalent in Central Government or in Autonomous Organizations of repute with similar type of activities as in the CCRAS. The period of deputation will be on Foreign Service terms. The period of deputation at a time will be three years normally.
  - (b) The candidate should be well conversant with Government Rules, Regulations and procedures concerning administration, personnel management, financial management and budgeting.
  - (c) The candidate should not have crossed the age of 56 years as on last date of receipt of application.
3. The terms, conditions and pay and allowance of the Officer selected for appointment on deputation basis will be governed as per relevant Government of India orders as amended from time to time.
4. The applications form can be downloaded from Council's website [www.ccras.nic.in](http://www.ccras.nic.in). The application in the prescribed proforma is to be forwarded through proper channel to the Director General, CCRAS, on the above address not later than 45 days from the date of publication of this advertisement in Employment News.

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5. The following documents are to be enclosed along with the application:-
- (i) A certificate to the effect that concerned forwarding parent department/Ministry has no objection to the appointment of the applicant to the post applied for in the CCRAS.
  - (ii) Details of penalties, if any, imposed, on the applicant during the last 10 years.
  - (iii) Vigilance clearance in respect of the applicant duly signed by an officer of appropriate level alongwith ACRs/APRs for the last 05 years.

6. **ELIGIBILITY CONDITIONS FOR DIRECT RECRUITMENT**

(i) **Essential Educational Qualifications and Experience:**

- (a) 2nd Class Degree from a recognised University.
- (b) At least 15 years experience out of which 5 years of regular service in the pay scale of Rs.15600-39100+G.P. of Rs. 6600/- or 10 years of regular service in the pay scale of Rs.15600-39100+G.P. of Rs. 5400/- in a Government/Semi-Government/ Public Undertaking of repute.
- (c) Adequate experience in personnel management, administration, budgeting, financial management and Officer should be fully conversant with Government Administrative Rules, Procedures, Financial Rules and Regulations etc.

(ii) **Desirable:**

Masters Degree/Diploma in Personnel Administration.

(iii) **Age Limits**

Maximum 50 years and below as on 1.1.2016. Relaxable as per Govt. of India (DoPT) Orders.

7. In case of appointment by direct recruitment, if the selected candidate is already covered under old pension Rules, he will be allowed to continue under the said Rules, provided his present office accepts pension liability for the service rendered there and remits to this Council the amount determined towards pension liability, together with amount at the credit of his GPF Account. In other cases, the selected candidate will be governed by New Pension Scheme.
8. D.G., CCRAS reserves the right to cancel selection process at any stage without assigning any reason thereof.

**Advance application will not be entertained and canvassing in any form will be a disqualification.**

Administrative Officer (R&B)  
CCRAS, New Delhi