

**CENTRAL COUNCIL FOR RESEARCH IN**  
**AYURVEDIC SCIENCES**

(An autonomous Organization under Ministry of Health & F .W., Govt. of India)  
J.L.N.B.C.A.H., No.61-65, Institutional Area, Opp.'D' Block, Janakpuri,  
New Delhi-110058

To,

The Director General,  
Central Council for Research In  
Ayurvedic Sciences, Hqrs. Office,  
New Delhi.

**Sub: JOINING REPORT- REGARDING**

Sir,

I report for duty w.e.f. today the \_\_\_\_\_ (FN/AN) after  
expiry of my **Earned Leave/Commuted Leave** from \_\_\_\_\_  
to \_\_\_\_\_ I have also availed of Saturday/Sunday/  
Gazetted holiday on \_\_\_\_\_ prefixed and  
suffixed to my leave.

The Medical Certificate and fitness certificate is attached herewith.

Yours faithfully,

Full Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Section \_\_\_\_\_

Signature \_\_\_\_\_

Dated: