

CENTRAL COUNCIL FOR RESEARCH IN AYURVEDIC SCIENCES

(An autonomous Organization under Ministry of Health & F.W., Govt. of India)
J.I.N.B.C.A.H.A.B., No. 61-65, Institutional Area, 'D'Block, Janakpuri, New Delhi-110058.

“No Demand Certificate” to be filled in before members of staff go on Transfer or long leave or resign or on termination of their services.

1. Name : _____

2. Present Post held : _____

3. Section : _____

4. (a) On Transfer to _____ From (Date) _____.

(b) Being granted Leave : From _____ to _____.

(c) Resigned /Discharged : : From (Date) _____.

5. Address during Leave/Transfer _____.

6. Has the Officer under whom the person concerned is working any objection to relieve him/her.

Yes/No

HEAD OF THE SECTION.

7. There is nothing outstanding in the way of stores (consumable or non-consumable) and stationery issued in his/her name from Stores.

STORES & AD.O OFFICER (E&V).

8. There is no book or any other publication from the Library outstanding in his/her name.

LIBRARIAN.

9. There is nothing outstanding against him/her in respect of the following items:-

(i) Identity Card.

(ii) CGHS Card.

(iii) Liveries.

(For Class IV only).

GENERAL SECTION/ESTT. SECTION.

10. There are no dues outstanding against him/her.

BILL SECTION (PAY BILL SECTION T.A. ASSISTANT).

11. There are no dues outstanding against him/her.

ACCOUNTS SECTION.

12. There is no advance of money outstanding against him/her.

CASHIER