TENDER NOTICE

Procurement of CCTV Cameras and Surveillance System

Tenders in sealed cover are invited under two-bid system from manufacturers and their authorised dealers/distributors for providing CCTV Cameras and Surveillance System in Regional Ayurveda Research Institute for Drug Development (RARIDD), Gwalior. The interested manufacturers and their authorised dealers/ distributors can purchase tender document from RARIDD, Gwalior on any working day from 13-08-2019 to 04-09-2019 between 10.00 AM to 03.00 PM on payment of non-refundable charges of Rs. 300/- (Rupees Three Hundred only) or download from website www.ccras.nic.in or www.eprocure.gov.in. The bids complete in all respect may be submitted at the office of The Assistant Director I/c, RARIDD, Aamkho, Gwalior – 474009, by or before 03.00 PM on 05-09-2019.

-Sd-
Assistant Director I/c
RARIDD, Gwalior
PROCUREMENT OF CCTV CAMERAS AND SURVEILLANCE SYSTEM

Mode of Tender: Two Bid System

Cost of Tender Form: Rs. 300/- (Rupees Three Hundred only) (non refundable) in the form of Demand Draft/Pay order in favour of RARIDD, Gwalior

Date and Time of sale of Tender Form: 13-08-2019 to 04-09-2019 between 10.00 AM to 03.00 PM from RARIDD, Gwalior

Due Date and time of Tender Submission: 05-09-2019 by 1.00 PM

Date, time and place of opening of Technical Bid: 05-09-2019 at 3.00 PM in Committee Room of RARIDD, Gwalior

Note: The date and time of opening of Financial Bid will be communicated later. The Tender Documents are non-transferable. Any future clarification and/or corrigendum(s) shall be communicated through Assistant Director I/c on the CCRAS website: www.ccras.nic.in.

Signature of Tenderer
PROCUREMENT OF CCTV CAMERAS AND SURVEILLANCE SYSTEM

A. Information and Conditions relating to Submission of Bids

The tender document containing eligibility criteria, scope of work, terms & conditions and draft agreement can be purchased from RARIDD, Gwalior any working day from 13-08-2019 to 04-09-2019 between 10.00 AM to 03.00 PM on payment of non-refundable charges of Rs.300/- (Rupees Three Hundred only) or download from website www.ccras.nic.in or www.eprocure.gov.in. Those who download the tender document from Website should enclose a Demand Draft/Pay Order for Rs. 300/- (Rupees Three hundred only) in favour of “RARIDD”, payable at Gwalior, not later the date of 04-09-2019, along with their bid in the Cover- I containing “Technical Bid”.

Tenders in sealed cover should be submitted under two-bid system. The tender in Sealed Cover- I containing “Technical Bid” and Sealed Cover-II containing “Financial Bid” should be placed in a third sealed cover, duly superscripted “CCTV Cameras and Surveillance System” and enquiry number and due date. Those who download the enquiry from website www.ccras.nic.in or www.eprocure.gov.in should mention in bracket (through website) along with enquiry number. The envelope should be addressed to The Assistant Director I/c, Regional Ayurveda Research Institute for Drug Development, Aamkho, Gwalior - 474 009 Madhya Pradesh (India). The bids complete in all respect should reach to the Office of RARIDD, Gwalior by or before 01.00 PM on 05-09-2019. The Technical bids shall be opened on same day i.e. 05-09-2019 at 03.00 PM at RARIDD, Gwalior. The date of opening of financial bids will be communicated later.

Technical Bid should contain

1. The Technical Bid should be prepared according to Annexure I
2. Earnest Money Deposit: The tender should be accompanied by an Earnest Money Deposit (EMD) (2.5% of cost of Equipment) as mentioned in Table 1 in the form of Account payee Demand Draft drawn in favour of RARIDD, Gwalior payable at any nationalised bank at Gwalior and should be valid for a period of three months from the date of opening of the technical bid. The original EMD will be put in cover containing technical bid.
3. Cash Receipt or DD/Pay Order against cost of Tender Document
4. The complete details of the Company/firm, registration certificate and authorisation certificates should be attached.
5. The documents of GST/PAN/IT Returns should be attached.
6. All the relevant documents/undertaking should be attached.
7. The technical specifications of equipments, quantity and EMD are stated in Table 1.
8. The technical specifications should be mentioned in the Technical Bid at the last.
9. The specifications compliance sheet should be attached
10. Delivery period/schedule and time required for installation may be indicated.
11. Any other relevant document helpful in correctly assessing the quality of the product.

Signature of Tenderer
Financial Bid should contain

1. The financial bid (Annexure II) should contain a complete financial offer with detailed breakup of FOR Gwalior prices. The price should be mentioned in Indian Rupees (INR) only for single unit of quantity. All taxes/duties should be clearly mentioned in the financial bid.
2. Prices should be inclusive of insurance, transportation and inland charges. Insurance cover must be taken by the supplier to insure the consignment from all risks from Suppliers warehouse to Stores at RARIDD, Gwalior, India.
3. The price quoted for the material /equipment shall be firm and valid for 90 days from the date of opening.
4. In case of imported items/machines the rates should be quoted in the light of exemptions enjoyed by research institutions. Central Council for Research in Ayurvedic Sciences (CCRAS), New Delhi, the headquarters of this institute, is registered with the Department of Scientific and Industrial Research (DSIR) (Registration No. 14/137/90-TU-V dated 1st May 2017) for the Purpose of availing customs duty exemption in terms of Government Notification No.51/96-Customs dated 23 July 1996 and Central excise Duty exemption in terms of Government Notification No.10/97 Central Excise dated 1 March 1997. Necessary certificate shall be provided by the Institute.
5. CCRAS is registered with DSIR for the Purpose of availing Goods and Services Tax (GST) in terms of Government Notification No. 45/2017-Central Tax (Rate) central tax leviable thereon under section 9 of the said Act, as in excess of the amount calculated. Necessary certificate shall be provided by the Institute.

B. Scope of Work

1. The bidders will be required to carry out supply, installation, testing and commissioning of CCTV Cameras and Surveillance System in the RARIDD, Gwalior campus as per requirement and technical specifications mentioned in TABLE 1.
2. The Control Room of the above system will be in the premises of the administrative Section.
3. The bidders will be required to survey the site and identify the location to place the CCTV cameras so as to have maximum coverage of the Common area and other locations which required to be monitored.
4. CCTV is required for surveillance through outdoor & indoor cameras at specified location outside & inside the building. Cameras shall sense the objects even in low illumination.
5. These cameras are to be connected to the Network Video Recorder (NVR). The NVR unit should direct recording of all the cameras in real time. The resolution of the picture should be high. The operator should have the facility to choose any given camera for viewing on the monitor. Each image recording should be recorded with the camera number, title, time, date and recording speed visible on the screen at all times.
6. Housing for outdoors cameras/lens shall be environmental, weather proof, IP66 rated vandal proof complete with sun shield.

7. Inside the Building, laying of cables of CCTV System should be done on surface using PVC Casing while outside the building it should be done PVC conduit by digging work. The surface casing and conduiting including digging and restoration work shall be in the scope of bidder.

8. It may be noted that if any work is required for completion of project, it will be deemed to be in the scope of bidder whether it is specifically mentioned or not.

9. The bidder should complete the entire job in all respect as per tender documents, Specifications, drawings, discussions as per site requirements to the satisfaction of RARIDD.

10. The bidder shall give comprehensive hands on training to at least 04 personnel of RARIDD, on operation, preventive maintenance, recording, and retrieval of the CCTV recordings, operating system of the installed equipments of the CCTV surveillance system on free of cost. The vendor shall also provide simplified write ups about operating systems, playback, and downloading images to a local PC or TV etc. in the case of CCTV system.

11. Bidder shall continue to provide maintenance and support during the warranty period.

12. Bidder shall resolve any complaints regarding the CCTV surveillance system within 24 Hours.

13. No compensation shall be payable to the bidder for any damage caused by rains lightening, wind, storm, floods Tornado, earth quakes or other natural calamities during the execution of work. He shall make good all such damages at his own cost; and no claim on this account will be entertained.

14. The bidder has to prepare and install the cameras, hardware’s/software’s /systems for all Weather conditions.

15. The cameras should be enough to work withstanding wind, rainfall, hailstorm and other inclement weather conditions.

16. The work has to be carried out in neat and tidy manner to the satisfaction of the RARIDD and all care has to be taken to ensure that no part of the building gets damaged during execution of works.

17. The party has to comply with all the norms of municipal and other authorities as per regulations. A proper training for operation of the CCTV installed has to be given to all the concerned to enable them to operate the system. Clearance from all local authorities to carry out the work shall be scope of bidder without any extra cost.

18. All the Hardware & Software supplied by the Vendor should be ONVIF compliant.

19. The proposed CCTV surveillance system should have a recorded data backup capacity for at least one month.

20. The number of cameras or any other item may increase or decrease depending on the requirement.

Signature of Tenderer
C. Other Terms and Conditions

1. The incomplete tender or tenders received after due date and time will not be entertained whatsoever may be the reason.

2. All pages of the Enquiry/Tender should be signed. All entries in the tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the Technical Bid as well as in Financial Bid unless authenticated by full signature of bidder. Any omission in filling the columns of Financial Bid form shall debar a tender from being considered. Rates should be filled up carefully by the Tenderer both in figures and in words. The offer should be typed or written in Ink Pen/Ball Pen without any correction.

3. The bids will be opened before such Tenderer or their representatives who are likely to remain present at the scheduled date and time of opening, stated in the enquiry.

4. Bids received without/insufficient Earnest Money Deposit (EMD) shall stand rejected and thus shall not be considered for evaluation, etc at any stage. The EMD will be returned to unsuccessful bidders after finalization of purchase.

5. The Public Sector Undertaking of the Central/State Govt is exempted from furnishing Earnest Money along with tender.

6. The firms Registered with and any approved source of Centre/States Govt. are also exempted from furnishing Earnest Money vide GFR, 2017 rule 150.

7. It must be mentioned clearly whether Tenderer is a manufacturer/sole distributor/sole agent for the item to be quoted and appropriate certificate should be attached.

8. Attach Sole distributorship certificate from Principal OR Authorisation/distributor certificate from Principal in case of authorised dealer or distributor OR sole Indian agent from Principal.

9. The material or equipment offered shall confirm to relevant Indian/International standards and should have all required certifications.

10. The equipment offered should be of standard make only. The offers for substandard/misbranded equipment will not be entertained and lead to disqualification of bids.

11. Please furnish an undertaking on Company’s letterhead indicating that they have not supplied the said equipment to any individual, Govt. or private institution at the rate lower than the quoted rate. Failure to fulfil this criterion will lead to outright rejection of the bid.

12. Tender shall be complete in all respects. Manufacturer name, make and model number should invariably be mentioned in the bid and illustrated leaflets and catalogues giving technical details should be attached with bid.

13. Bidder will have to provide product warranty of two years from the date of installation or as per OEM whichever is higher, and three (03) years AMC after expiry of warranty period. Rates of AMC should also be quoted accordingly in the financial bid. In this regard, the Tenderer shall submit an undertaking on Company’s letterhead that they will provide AMC for next three (03) years if desired by RARIDD.

Signature of Tenderer
14. The list of User should be provided along with their contact number and Email and supply order (minimum 02) should be attached with Technical Bid.
15. To assist in the analysis, evaluation and computation of the bids, the Competent Authority, may ask bidders individually for clarification of their bids. The request for clarification and the response shall be in writing but no change in the price or substance of the bid offered shall be permitted.
16. Financial bid will be considered only for those offers whose technical bid is found suitable or acceptable.
17. L1 vendor will be decided on the basis of total landed cost. L-2 and other qualified vendors will be contacted only if L-1 vendor/s fails in delivery schedules/any other tender terms and conditions.
18. After evaluation, the work shall be awarded normally to the Agency fulfilling all the conditions and who has quoted the lowest rate as per financial bid after complying with the all the Acts / provisions stated /referred to for adherence in the tender.
19. The successful bidder has to constitute a contract on Indian non judicial stamp paper of Rs. 500/- (Rupees Five Hundred only) as per Annexure III and also require to furnish the performance security Deposit @ 5% of contract value in the form of Demand Draft, for a period of 12 months of any nationalized bank in favour of RARIDD, Gwalior payable at Gwalior only. If the successful bidder fails to furnish the full performance security within 15 (fifteen) days after the issue of Purchase Order, his bid security (EMD) shall be forfeited and order will be cancelled unilaterally by this office. The EMD deposited by successful bidder will be adjusted as Performance Security Deposit towards the performance of the firm during the period of contract and Bidder has to submit the difference amount.
20. Full payments will be made within 30 days of installation of equipment in working condition at site (RARIDD Campus) and after submission of all necessary documents required for payment.
21. Condition of advance payment or part payment, either direct or through bank will not be accepted in any case. Full payment will be made after the receipt of material and inspection thereof by the Institute Purchase/Verification Committee to its satisfaction.
22. In all disputes, the decision of the Assistant Director I/c shall be final, conclusive and binding on the supplier/Tenderer. All disputes shall subject to the jurisdiction of the Hon’ble Court of Gwalior, Madhya Pradesh, India.
23. Deviations: Deviations, if any, from the specifications given which provide for improvement in the functioning of the equipment will be accepted. Such deviations and their advantages shall be clearly spelt out in the Tender.
24. In case asked, Bidder must personally give the demonstration of the Machine/Instruments to the competent authority of the institute and in that case all the expenses will be borne by the supplier.
25. The time for the date of delivery/ dispatch stipulated in supply order shall be deemed to be essence of the contract and if the supplier fails to deliver or dispatch any consignment within the period prescribed for such delivery or dispatch in the supply

Signature of Tenderer
order, liquidated damages may be deducted from the bill @ 0.5% per week subject to maximum of 10% of the value of the delayed goods The competent authority may also cancel the order and the bid security of the supplier shall be forfeited.

26. The final acceptance of the Bid is entirely vested with RARIDD, Gwalior which reserves the right to accept or reject the Tenders in full or in part without assigning any reason thereof. After acceptance of the Bid by RARIDD, Gwalior, the Bidder shall have no right to withdraw the Bid and Prices payable to the Supplier as stated in the Contract shall be firm and not subject to any adjustment during performance of the Contract.

Assistant Director I/c
RARIDD, Gwalior
# TABLE 1. TECHNICAL SPECIFICATIONS

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description/Specification of Equipment</th>
<th>Estimated Quantity</th>
<th>Total EMD</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>IR DOME CAMERA : - NIGHT VISION 2MP CAMERA: 1/2.7&quot; CMOS, ICR, 1920x1080:30fps, H.265/H.264/MJPEG, Triple stream, DC12V &amp; PoE, DWDR, IP67 &amp; IK10, Fixed lens (2.8mm,4mm), IR range: up to 30mtr. 2-Axis</td>
<td>Eight</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>IR BULLET CAMERA:- NIGHT VISION 2MP CAMERA: 1/2.7&quot; CMOS, ICR, 1920x1080:30fps, H.265/H.264/MJPEG, Triple stream, DC12V &amp; PoE, IP67, Fixed lens (4mm,6mm), IR range: up to 30 mtr. IR anti-reflection window, Built-in bracket. Preferred make: Honeywell/Hikvision/Zicom/Hi Focus/ Bosch/Sony/Vintron/Avtech/Uniview/Dahua</td>
<td>Eight</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>POE SWITCH : POWER ON ETHERNET Netgear GS110TP ProSafe 8-Port Gigabit PoESmartwith 190W Power-over-Ethernet budget and 2 SFP ports for wireless converged networks, IP surveillance and mobility,2 dedicated Gigabit SFP fiber ports</td>
<td>Two</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>RJ-45 : Connector - Crimping Connector Preferred make: D'LINK/Equivalent Digital display of speed &amp; timer Speed Mode - Variable Speed Type of Drive Motor - Brushless DC Motor</td>
<td>As per requirement</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>RACK 6U : To mount CCTV Hardware Cable Manager + Fan + 5 Port Power Strip + 1 Tray Preferred Make : ELIXER/Equivalent</td>
<td>One</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>UPS : 1 KVA Online power manager 60 min. power backup Preferred Make: ABC/APC/ELNOVA/Equivalent</td>
<td>One</td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>CABLE : Data transmission CAT 6 cable Preferred Make: Dlink/LEGRAND/STERLIGHT/Equivalent</td>
<td>As per requirement</td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>HARD DISK 6 TB for backup and data storage Preferred make: WD/Seagate</td>
<td>Two</td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td>Digital TV Set for Display: Size: 42 Inch; Type: LED; Resolution: Full HD 1920x1080 pixels; Contrast ratio: 1000000 :1; Horizontal and Vertical</td>
<td>One</td>
<td></td>
</tr>
</tbody>
</table>
viewing angle: 89°; Response time: 5 ms; HDMI Ports: 1(Side), 3(Rear); USB Supports for Audio, Video; Image Rf Input analog Coaxial Ports: 1(Bottom); Ethernet Sockets: 1; Component Output RGB Input Ports: 1(Bottom);
Composite Input Audio Video Cable Ports: 2(Rear); MHL Enabled: yes; Usb Ports: 02; Nfc Ports: Yes; Digital optical Audio Output Ports: 01; Head phone speaker Output Ports: 01; Video: HDMI, RF, Component video signals, with AUTO, PAL, NTSC, SECAM analog TV and DVB digital TV format. It should support JPEG, PNG image formats and 3GP, ASF, AVI, MKV, MOV, MP4, MPEG-1, MPEG2PS, MPEG2TS, VOB, WMV video formats; Audio: AAC, LPCM, MP3, WAV, WMA supported with Dolby Digital, Dolby Digital Plus, Dolby Pulse sound technology and 02 speakers; Smart TV feature with DLNA, MHL, Photo share, Smartphone connect, WiFi Direct, Fluctuation protection. It should work on 100 - 240 V and Power consumption: 0.5 W. It should be supplied with Television, Remote, 2 Remote Batteries, User Manual, Warranty Card. Preferred make: Sony/LG/Onida/Samsung/Philips

| 11. LABOUR: |
|-------------|--------------------------------------------------|
| (1) CAT6 cabling with PVC pipe and lock |
| (2) Camera mounting with material, camera installation |
| (3) NVR Setup and installation NVR Configuration |
| (4) Electric power points (if needed) |
| (5) Mounting work of all Hardware in Rack after wall mount rack installation |
| (6) Installation of Digital TV |

As per estimation

Signature of Tenderer
## Annexure I

**PROCUREMENT OF CCTV CAMERAS AND SURVEILLANCE SYSTEM**

**TECHNICAL BID**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Particulars</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Name and Address of the Company/Firm with Fax/Telephone and Email ID and Website</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Brief particulars of the firm/Company/Unit Date of Registration, Prop/Pvt./Public/Govt, etc.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Certificate of Registration of Company/Firm</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td><strong>Status of the Supplier:</strong> Manufacturer/ Sole Indian Agent/Authorised Distributor/ Indian Agent of Foreign Supplier/Foreign Supplier (Enclose certificate)</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>PAN No. (Enclose proof)</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>GST No. (Enclose proof)</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>IT returns of last two years (Attached/Not attached)</td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>ISO/ISI details/CE/other certifications (Enclose Proofs)</td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>Have you ever supplied these items to any Govt. Institute (If yes, enclose documentary evidence)</td>
<td>Yes/No</td>
</tr>
<tr>
<td>10.</td>
<td>Whether the specifications offered by your exactly meets out requirement (Attach compliance sheet)</td>
<td>Yes/No</td>
</tr>
<tr>
<td>11.</td>
<td><strong>Cost of Tender Form</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cash Receipt No. or DD No. (in case downloaded from website)</td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td><strong>Details of the bid security (EMD)</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>No. and Date</td>
<td></td>
</tr>
<tr>
<td>13.</td>
<td>Please furnish the technical specification of the instrument offered. <strong>Make &amp; Model No./ Part No. should be clearly mentioned.</strong> (Attach separate sheet)</td>
<td></td>
</tr>
<tr>
<td>14.</td>
<td>Delivery period/schedule required for installation</td>
<td></td>
</tr>
<tr>
<td>15.</td>
<td>Supply orders (Attached/Not attached)</td>
<td></td>
</tr>
</tbody>
</table>

**Declaration by the Bidder:** I/we agree to abide by all the terms and conditions mentioned in the tender enquiry and further undertake that details mentioned in Technical Bid given above with proof are correct and true.

(Signature)

Date: __________________________

Name and Designation __________________________

Place: __________________________

(Company Seal)

Signature of Tenderer
# PROCUREMENT OF CCTV CAMERAS AND SURVEILLANCE SYSTEM

## FINANCIAL BID

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Equipment/ Material</th>
<th>Make and Model No.</th>
<th>Quantity</th>
<th>Unit Price in INR (Excluding Tax)</th>
<th>Unit Price in INR for AMC for 03 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>NVR - RECORDING</td>
<td></td>
<td>01</td>
<td></td>
<td>To be quoted For complete System</td>
</tr>
<tr>
<td>2.</td>
<td>IR DOME CAMERA</td>
<td></td>
<td>01</td>
<td></td>
<td>1st Year</td>
</tr>
<tr>
<td>3.</td>
<td>IR BULLET CAMERA:</td>
<td></td>
<td>01</td>
<td></td>
<td>2nd Year</td>
</tr>
<tr>
<td>4.</td>
<td>POE SWITCH (08 Port):</td>
<td></td>
<td>01</td>
<td></td>
<td>3rd Year</td>
</tr>
<tr>
<td>5.</td>
<td>RJ-45 : Connector</td>
<td></td>
<td>01</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>RACK 6U</td>
<td></td>
<td>01</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>UPS : 1 KVA</td>
<td></td>
<td>01</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>CABLE : CAT 6 cable (to be quoted per mtr)</td>
<td>Per meter</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>HARD DISK 6 TB</td>
<td></td>
<td>01</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td>DIGITAL TV SET FOR DISPLAY</td>
<td></td>
<td>01</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td>LABOUR: (to be quoted per camera)</td>
<td>Per camera</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Amount**

**Add Taxes**

**Grand Total**

The above quote should include all applicable taxes, duties, insurance, transportation and freight and F.O.R. RARIDD, Gwalior. L1 will be decided on the basis of total landed cost.

**Declaration by the Bidder:**

1. This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained in Tender document regarding purchase of equipment. I/we agree to abide them.
2. No other charges would be payable by Client and there will be no increase in rates during the Contract period.

(Signature)

Date: ___________________________  
Name and Designation ________________________

Place: ___________________________  
(Company Seal)

Signature of Tenderer
CONTRACT AGREEMENT FORM (DRAFT)

(Enquiry No. __________________________)

THIS CONTRACT AGREEMENT made the .........................day of ....... 2019

between Rate Contracting Authority [Assistant Director I/c, Regional Ayurveda Research
Institute for Drug Development, Gwalior] (Name of Rate Contracting Authority) of India
(country of Rate Contracting Authority) (hereinafter called “the Rate Contracting Authority”)
of one part and M/s ................................................. (name of supplier) of
......................................................... (city and country of supplier) (hereinafter called “the
supplier”) of the other part :

WHEREAS the Rate Contracting Authority invited bids for certain goods and ancillary
services viz. EQUIPMENTS (Brief description of goods” and services) and has accepted a
bid by the supplier for the supply of those goods and services.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this agreement words and expression shall have the same meaning as are respectively
assigned to them in the conditions of contract referred to:

2. The following documents shall constitute the contract between the Rate Contracting
Authority and the supplier, and each shall be read and construed as an integral part of the
contract:

   a. This contract agreement:
   b. All the terms and conditions of contract:
   c. Technical Specifications:
   d. The supplier’s financial bid
   f. The Rate Contracting Authority’s notification of rate contract (Letter of award).

3. This contract shall prevail all other contract documents. In the event of any discrepancy or
inconsistency with the contract documents, then documents shall prevail in the order listed
above.

4. In consideration of the payments to be made by the Purchaser to the supplier as hereinafter
mentioned, the supplier hereby covenants with the Purchaser to provide the goods and
services and to remedy defects therein in conformity in all respects with the provisions of the
contract.

5. The Purchaser hereby covenants to pay the supplier in consideration of the provision of the
goods and services and the remedying of defects therein, the contract price or such as may
become payable under the provisions of the contract at the times and in the manner
prescribed by the contract.

Signature of Tenderer
Brief particulars of the goods and services which shall be supplied / provided by the supplier are as under:-

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Item with make, model and catalogue no.</th>
<th>Quantity</th>
<th>F.O.R. Rate per unit (Rs)*</th>
<th>Unit Price for 3 years AMC (Rs)</th>
</tr>
</thead>
</table>

*The above rates are inclusive of excise duty, transportation, insurance, inspection & testing charges and any incidental charges, but exclusive of GST.

6. The prices shall be valid for six months from the date of agreement, unless revoked and thereafter for a further period as agreed upon mutually. The supplier shall have to provide AMC on the rates agreed upon after the expiry of the warrantee if it is desired by the Rate Contracting Authority.

7. The supplier shall agree to deposit 5% performance security, along with as mentioned at Sr. No. 19 of “Other Terms and Conditions”, in advance by DD, for a period of 12 months.

8. The suppliers are not authorized to supply material directly to any state Govt. / Semi Govt. / any other organization on the rate lower than the rate contract.

9. The supplier shall supply the goods directly to the indentor / purchaser at the address given in the supply order.

10. The supplier shall raise bills directly in the name of indenting officer / purchaser against the supplies made directly by them to the indentor’s satisfaction in compliance with the conditions contained in the supply order.

11. The supplier shall receive payment against its bill after all the necessary verifications and installation of equipments. No advance payments will be made in any circumstance.

12. The supplier shall carefully read all the conditions of tender for supply of equipment and accept all terms and conditions in the tender document. Signing this contract means that the supplier has read all the terms and conditions and abide by it.

IN WITNESS whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written. That, in token of this agreement, both parties have today affixed their signature at Gwalior.

Signed, Sealed and delivered by the Said ................................................. (For the RATE CONTRACTING AUTHORITY) In the presence of: ...........................................................

Signed, Sealed and Delivered by the Said ................................................. (For the supplier) In the presence of: ...........................................................

Signature of Tenderer