

निविदा निमंत्रण सूचना नं./NOTICE INVITING TENDER No.03/2019-20

Sub: Tender for inviting proposal from NABL approved laboratories for providing laboratory investigations on CGHS approved rates for NPCDCS Programme.

1. Regional Ayurveda Research Institute for Skin Disorders (RARISD), Block A & D, 2nd Floor, Bahumali Bhavan, Manjushree Mill Compound, Near Girdharnagar Over Bridge, Asarwa, Ahmedabad-380004 invites sealed quotations from National Accreditation Board for Testing and Calibration Laboratories (NABL) approved laboratories for providing laboratory investigations on latest Central Government Health Scheme (CGHS) approved rates (available at website - <https://cghs.nic.in>):

2. General information about the tender:-

a)	Tender Reference No.	03/2019-20
b)	Last date and time for receipt of Tenders	31-08-2019 till 01:00 pm
c)	Time and date of Technical bid opening	31-08-2019 at 3:00pm
d)	Place of opening of Tenders	Regional Ayurveda Research Institute for Skin Disorders (RARISD), Block A & D, 2nd Floor, Bahumali Bhavan, Manjushree Mill Compound, Near Girdharnagar Over Bridge, Asarwa, Ahmedabad-380004

3. The Tender shall be submitted in two bid system, technical bid and financial bid:-
- Technical bid (as per Annexure-I) consisting of all technical details; and
 - Financial bid (as per Annexure-II) indicating cost of each test as per CGHS prescribed rates for test/procedure mentioned in the financial bid.

Technical bid and the financial bid should be sealed by the bidder in separate covers duly super scribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed "**Bid for Laboratory Investigations, NIT No. 03/2019-20.**". The sealed Tenders may be put in the Tender Box placed in the workstation of Regional Ayurveda Research Institute for Skin Disorders (RARISD), Block A & D, 2nd Floor, Bahumali Bhavan, Manjushree Mill Compound, Near Girdharnagar Over Bridge, Asarwa, Ahmedabad-380004 or by post at the aforesaid address latest by due date and time. Tenders received late will be rejected outright.

4. The tenders shall be subject to the following condition:-
- Ink signed National Accreditation Board for Testing and Calibration Laboratories (NABL) Certification to be submitted by the bidder in the technical bid.

- ii. Each bidder should submit an Earnest Money Deposit (EMD) of Rs.5,000/- along with the quotation for laboratory investigations. EMD should be in the form of Demand Draft, drawn in favour of RARISD, Ahmedabad. The EMD of unsuccessful Bidders will be refunded after award of contract and EMD of successful bidder will be returned on receipt of performance security of Rs.10,000/- of the bid.
- i. The successful bidder who will be awarded the contract has to furnish the performance security deposit in the form of Demand Draft or Bank Guarantee Receipt amounting Rs. 10,000/-(Rupees Ten Thousand only) in favour of RARISD, Ahmedabad within 15 days from the date of issue of award letter.
- ii. The Performance Security shall remain valid for a period of sixty days beyond the date of completion of all contractual obligations. In case, the contract period is extended further, the validity of Performance Security shall also be extended by the contractor accordingly.
- iii. Failure of the successful bidder to comply with the requirements of above clauses shall constitute sufficient grounds or the annulment of the award and forfeiture of the EMD amount.
- iv. The firm should not handover execution of order to any other/sister firm(s) and in such a case it will account to violation of contract and may entail cancelation of contract and forfeiture of Performance Security.
- v. Last date for receiving filled in tender is 31-08-2019 by 1:00 pm, which shall be opened on stipulated date and time in the presence of the attending bidders carrying authorization (owners as well as representatives should carry Authorization, only one participation to be allowed) on the same date at 15:00 hrs.
- vi. The Bidder/Bidders are free to quote their rates (including taxes) for all the laboratory tests mentioned in the enclosed list provided quoted rates do not exceed CGHS prescribed rates. The bids where rates quoted are more than CGHS rates will not be entertained. In financial bid, Please mention discount/credit note of if any.
- vii. If any Bidder withdraws his bid before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money, if any, deposited will be forfeited and no correspondence in this regard will be entertained thereafter.
- viii. In case where a successful Bidder does not provide the service in time or fails to provide the services, the Institute at its discretion may obtain such services from the next higher bidder and the loss, if any, caused to the Institute due to increased rates shall be borne by the defaulting bidder.
- ix. The performance security shall be returned to the party within two months after expiry of the contract period, but in the event of any dispute arising between the Institute and the bidder, the Institute shall be entitled to deduct such sums which in the opinion of the Institute are due from/not payable to the bidder.
- x. Any sum of money due and payable to the Bidder, including Performance Security under this contract may be appropriated by the Assistant Director In-charge, RARISD, Ahmedabad and set off against any claim of the Assistant Director In-charge, RARISD, Ahmedabad against the bidder.
- xi. Rates will be applicable during the period of contract i.e. initially up to 31 March 2020.
- xii. Bidder should furnish valid registration number/GST No.
- xiii. The Assistant Director In-charge, Institute has every right to reject/accept any bid without assigning any reasons.

- xiv. The detailed terms and conditions of contract are enclosed at Annexure-A.
- xv. The service provider should have a minimum three years experience in providing laboratory investigation services in any government hospital/institute etc with documentary proof.
- xvi. The period of contract will initially be up to 31st March 2020 and may be extended further subject to extension of the project and satisfactory performance of the bidder.
- xvii. Tender documents are also available for viewing and downloading on the websites of Central Council for Research in Ayurvedic Sciences, New Delhi i.e. www.ccras.nic.in

Assistant Director In-charge

TERMS AND CONDITIONS OF LABORATORY INVESTIGATIONS ON CGHS APPROVED RATES

- (i) The approved bidder shall raise the bills on their letter head as per the terms and conditions of tender document.
- (ii) The approved bidder will provide laboratory investigations and no payment will be made to approved bidder/firm for investigations done which are not mentioned in the referral form.
- (iii) A committee constituted by Regional Ayurveda Research Institute for Skin Disorders (RARISD), Block A & D, 2nd Floor, Bahumali Bhavan, Manjushree Mill Compound, Near Girdharnagar Over Bridge, Asarwa, Ahmedabad-380004 can visit the laboratory prior to and after the approval of the contract to check the quality of services and other necessary certification. Due support must be given to all the committee members.
- (iv) Approval of the laboratory / firm shall be initially till 31st March 2020, which may be extended with mutual consent subject to satisfactory performance and tenure of project.
- (v) Assistant Director In-charge, Regional Ayurveda Research Institute for Skin Disorders (RARISD), Block A & D, 2nd Floor, Bahumali Bhavan, Manjushree Mill Compound, Near Girdharnagar Over Bridge, Asarwa, Ahmedabad-380004 reserves the rights to accept /reject one or all applications at any time without assigning reasons thereof.
- (vi) Security Deposit: The selected bidder shall have to submit Security Deposit of Rs.10,000/- (Rupees ten thousand only) from any scheduled commercial bank in the form of Bank Draft/STDR/Bank Guarantee in favour of “RARISD, Ahmedabad” for the period of contract and another two months on non judicial stamp paper.
- (vii) No interest will be paid on EMD/Security Deposit.
- (viii) Any medico legal issue arising during the period of the contract will be the responsibility of the approved bidder.
- (ix) All the documents should be signed and stamped by the authorized signatory on each page (the owner should give an authority letter in favor of authorized signatory and the same should be attached with the application format).
- (x) The bidder firm should not have been indicted for any criminal, fraudulent or anti-competition activity and not been blacklisted/debarred by any Govt. Department/ statutory body.
- (xi) In case the successful bidder declines the offer of Contract, for whatsoever reason(s), his EMD will be forfeited.
- (xii) Financial Bid of only those bidders, whose technical bid is accepted by the Committee shall be opened.
- (xiii) Collection of Samples: The Successful bidder shall make his own arrangement at his cost to get the samples collected from the one District Hospital and 10 CHC as per the attached list (Annexure-IV) under ideal conditions specific for the samples. Routine samples drawn/obtained from OPD patients must be collected between the time/day fixed by the A.D. In-charge for every CHCs and in case of any emergency investigations the sample must be collected as and when informed telephonically round the clock. The laboratory shall have to provide containers/sample collection device related material for collecting all samples outsourced.

- (xiv) The report of investigations shall contain:
Name of the CHC/Center, Age, Patient's registration number, Lab. Serial Number, Patients Code No., Name of test, Sample collection Date, Report generation date etc.
- (xv) The report should be made in triplicate. Two copies shall be submitted with list of reports to the concerned Centre and one copy submitted with the bills. All copies of the investigations submitted, must be signed by the reporting pathologist/doctor in charge with stamp.
- (xvi) In case more than one firm/Lab. quoted the same rate in quotation, the following aspects will be considered while selecting the bidder for the rate contract, annual turnover of the firm, having more Government experience, Academic qualifications and experience of Doctors, Medical/Para Medical staff etc.
- (xvii) Penalty Clause: Lab. Investigations cannot be denied on the pretext of non-availability of Specialists/ nonfunctioning of equipments etc. If some Laboratory Investigations are not available at the laboratory due to any reasons, then the firm will make arrangement to get the required investigations done from other NABL laboratory as per terms and conditions of tender document at its own cost. Failing which investigations may be got done from other NABL laboratory. The In-charge at its discretion may obtain such services from the next higher bidder and the loss, if any, caused to the Institute due to increased rates shall be deducted from the pending bills/Security money of the defaulting bidder.
- (xviii) Since, the council is running this programme at three districts i.e. Bhilwara, Gaya, Surendra Nagar and to maintain the modality of the tests with regard to use of reagents and methods will be provided by Regional Ayurveda Research Institute for Skin Disorders (RARISD), Block A & D, 2nd Floor, Bahumali Bhavan, Manjushree Mill Compound, Near Girdharnagar Over Bridge, Asarwa, Ahmedabad-380004.
- (xix) No payment of the test done shall be sought from the patients and the bill of the test should be submitted on the last working day of every month to the regional institute after due signatures of the head of the laboratory. The bills should be verified from the medical officer of the concerned CHC/nodal officer of the project.
- (xx) **TDS Deduction:** TDS will be deducted as per Income Tax Rules.
- (xxi) The payment will be done through cheque in favour of the Firm every month.
- (xxii) RARISD reserves the right to choose one or more parties or cancel the tender in to at its sole discretion
- (xxiii) Assistant Director In charge, RARISD Ahmedabad reserves the right to accept or reject any or all tenders in a part or full or to allot parts of the work to different agencies without assigning any reason thereof.
- (xxiii) Committee has the right to increase/relax the technical criteria in the benefit of Office.
- (xxiv) Any dispute ,difference or objection with regards to any matter relating to this contract shall be referred to the sole Arbitration of any person appointed by the Assistant Director In charge, RARISD, Ahmedabad at the time of reference. The decision of the Arbitrator so appointed, shall be final and binding on both the parties.

(xxv) In case of any material violation of any of the terms and conditions by the service provider, the Institute reserves its right to unilaterally terminate the contract. In case of any dispute, the decision of Assistant Director In Charge, RARISD will be final and binding.

(xxv) Tenders submitted by the Contractor shall remain valid for **90** days from the date of opening for the purpose of acceptance and award of work and validity beyond 90 days from the date of opening shall be by mutual consent. The Research Officer I/C, RARISD, Ahmedabad is not bound to accept the lowest tender or any other tender and reserves to himself the right of accepting the whole or any part of the tender without assigning any reasons and the Bidder shall be bound to comply with the same at the rates quoted. Canvassing in any form in connection with the tender is prohibited and the tenders submitted by the contractor/s who resort to canvassing, are liable for rejection.

TECHNICAL BID

M/s. _____

(Name, address Landline and Mobile Nos.
of the bidding firm/agency firm/ agency):-

SI. No.	Documents kept in the Technical Bid envelope	Whether enclosed (The firm would write Yes OR No in the respective columns)
1.	EMD Rs. 5000/- In form of Demand Draft, drawn in favour of RARISD, Ahmedabad	
2.	Ink Signed copy of NABL certification/approval of the firm	
3.	Self certificate in respect of not being blacklisted by any Govt. /Semi. Govt. Office	
4.	Details & copy of GST registration of firm	
5.	Copy of PAN of firm	
6.	Copy of rate contract for providing the services in any Govt. office for last three years.	
7.	Declaration (as per annexure- III)	
8.	Other certificates (if any)	

It is hereby declared that the Terms & Conditions of Regional Ayurveda Research Institute for Skin Disorders (RARISD), Block A & D, 2nd Floor, Bahumali Bhavan, Manjushree Mill Compound, Near Girdharnagar Over Bridge, Asarwa, Ahmedabad-380004 NIT No. 03/2019-20/Ahmedabad dated 08-08-2019 are fully acceptable to our firm/agency.

(To be signed by the Authorized Signatory
of the Firm/Agency with Name and Stamp)

Financial bid:

NAME OF WORK: Tender for Laboratory Investigations

Sl. No.	Test Name	Rate in figures (Rs.) including all taxes	Rate in words	Reagent to be used
1.	Blood Sugar Fasting (FBS)			
2.	Post Prandial Blood Sugar (PPBS)			
3.	Liver Function Test (LFT)			
4.	Kidney Function Test (KFT)			
5.	HBA1C			
6.	Lipid Profile			

Note: Please mention discount/credit note of if any

Signature & Seal of the Bidder/Agency/firm

DECLARATION

(On Rs.100/- rupees non judicial stamp paper)

Shri.....Proprietor/ Partner/Director/
Authorized Signatory of.....and competent to sign this
declaration and execute this tender document;

- a. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
- b. The information/documents furnished along with the application are true and authenticate to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
- c. I have apprised myself fully about the job to be done during the entire period of agreement and also acknowledge to bear the consequences of non-performance or deficiencies in services on my part.
- d. Company/firm has done in past satisfactory/disciplined work and not blacklisted / derecognized in past by any client.
- e. No investigation by central Government /State Government or any other statutory investigation agency is pending or contemplated against the Centre.
- f. The Centre at all times indemnifies RARISD, Ahmedabad against all claims, damages or compensation.
- g. The firm is not charging rates lower than quoted, to any other Centre.
- h. Bills will be submitted as per tender document

Signature of Owner/ Authorized signatory

Date:

Full Name:

Place:

Company's/ Firm's Seal:

N.B.: Above declaration, duly signed and sealed, should be submitted with Technical Bid in original

**Tender for providing laboratory investigation for RARISD, Ahmedabad
To be returned duly completed**

(Last Date of Submission: 31/08/2019 up to 1:00 pm)

To,

Assistant Director (Ay.) In-charge,
Regional Ayurveda Research Institute for Skin Disorders,
Block A&D, 2nd Floor, Bahumali Bhawan, Manjushree Mill Compound
Near Girdharnagar Over Bridge, Asarwa, Ahmedabad-380004

Subject: Tender for inviting proposal from NABL approved laboratories for providing laboratory investigations on CGHS approved rates for NPCDCS Program

Respected Sir,

I/We who are established and reputed firm dealing with laboratory investigations on CGHS approved rates hereby offer our quotation against the tender ref. No.and accept the terms & conditions of the tender and enclose a copy of the tender document duly signed by the authorised signatory.

Yours faithfully,

(Name) for and on behalf of M/s.....
(Name of Signatory)

Note: This letter of authority should be on the letterhead of the concern and should be signed by authorized signatory.

Annexure-V

Regional Ayurveda Research Institute for Skin Disorders, Ahmedabad

S. No.	Name of the District Hospital / CHC/ PHC	Postal Address of the District Hospital / CHC/ PHC along with contact no and in-charge name.	Status of Building Government/ Rented/ on Lease
01	Dist Hospital	General Hospital, Opp. S.T. Bus Stand, Main Road, Dist. Surendranagar – 363001 Contact No.: 02752-222052,222553 In Charge Name: Dr. N.B. Raval, C.D.M.O. & C.S.	Government
02	Community Health Center, Chotila	Referall Hospital & Community Health Center, Chotila Opp. Lala Raghuvanshi Hotel, Chotila, Dist. Surendranagar-363520 Contact No.: 02751-281422 In Charge Name: Kusumben E. Parmar Supritendent: Dr.Methlow KoniyaK	Government
03	Community Health Center, Chuda	Community Health Center, Chuda Near SBI ATM, Main Road, At-Chuda, Dist. Surendranagar-363410 Contact No.: 9099064396 In Charge Name: Dr. B.G. Gohil, Supritendent	Government
04	Community Health Center, Dhrangadhra	RR-II Government Hospital – CHC Dhrangadhra Nearby Charmaliya Ground, Dhrangadhra,Dist. Surendranagar-363310 Contact No.: 02754-262637 In Charge Name: Dr. Kamlesh Dharajiya, Supritendent	Government

05	Community Health Center, Lakhtar	Referral Hospital & Community Health Center, Lakhtar Railway Station Road, Opp. Taluka Health Office, Lakhtar, Dist. Surendranagar-382775 Contact No.: 9099476963 In Charge Name: Dr.Nayan Sapra	Government
06	Community Health Center, Limbdi	R.R. General Hospital CHC Limbdi Nr. Old Police Station, Limbdi, Dist. Surendranagar- 363421 Contact No.: 02753 - 260164 In Charge Name: Dr. Manishaben P. Dhimmer	Government
07	Community Health Center, Muli	Community Health Center, Muli Opp. Bus stand, Rajkot Highway, Muli Dist. Surendranagar- 363510 Contact No.: 02756-233359, 9726730487 In Charge Name: Dr.Sagar N. Kapatel	Government
08	Community Health Center, Patadi	Community Health Center, Patadi Opp, Surajmalji HighSchool, Kharagodha Road, Patadi. Dist. Surendranagar-382765 Contact No.: 02757- 227055 In Charge Name: Dr. Karan Dabhi	Government
09	Community Health Center, Sayla	Shree Raj Sobhag Satsang Mandal Sanchalit, Community Health Centre, Sayla N.H.- 8, Sayla, Dist. Surendranagar – 363430 Contact No.: 02755-280164 In Charge Name: Dr. A.M. Raval, Superintendent	Government
10	Community Health Center, Thangadh	Community Health Center, Thangadh Shahbuddin Rathod Marg, Opp. Bus stand, Thangadh, Dist. Surendranagar-363530 Contact No.: 02751- 222488 In Charge Name: Dr. S.K. Upadhyay	Lions Club Building (Trust)

11	Community Health Center, Wadhwan	Sir Jasvantsinh Ji Hospital, RH & CHC Wadhwan Khandi Pole, Wadhwan, Dist. Surendranagar – 363030 Contact No.: 9427384845 In Charge Name: Dr . Manoj Patel	Government
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Name of Principle Investigator

Dr. Paikrao Sumed, R.O. (Ay.)

Annexure-VI

Check list of documents

Sl.No.	Document	Yes/No
1.	Tender document signed and stamped	Original
2.	Registration /Incorporation certificate	Copy
3.	NABL Certification	Copy
4.	Performance Certificate/ Rate contract of govt. sectors where such types of services are being catered for the last three years	Copy
5.	Bank account details	Copy
6.	Audited Accounts Statement and Form-16 A.Y. (Assessment years 2017-18, 2018-19 and 2019-2020)	Copy
7.	GST No.	Copy
8.	E.M.D.	Original
9.	PAN Card	Copy
10.	Technical Bid Format (as per Annexure-I)	Original
11.	Financial Bid Format (as per Annexure-II)	Original
12.	Declaration (as per Annexure-III)	Original
13.	Application format (as per Annexure-IV)	Original
14.	Other certificates (if any) showing available infrastructure, deployment of technical staffs, academic qualifications and experience of technical staffs, legal document/certificate of firm etc.	Copy