

**Regional Ayurveda Research Institute for Urinary Disorders**

Rajinder Nagar, Bantalab, Jammu-181123

(Under Central Council for Research in Ayurvedic Sciences)

Ministry of AYUSH (Govt. of India)

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**Tender Notice**

**TENDER NOTICE No. 04/2019**

**Last date for Tenders: 27. 05..2019 by 2.00 PM**

**Opening of Tenders: 27. 05. 2019 at 3.00 PM**

Regional Ayurveda Research Institute for Urinary Disorders, Rajinder Nagar, Bantalab, Jammu, under Central Council for Research in Ayurvedic Sciences (CCRAS), Ministry of AYUSH, Govt. of India, intends to procure 15 kg of dried Gul Banafsha (*Viola odorata* L.) flower for Central Ayurveda Research Institute for Drug Development (CARIDD), Kolkata. Tenders are invited in two bid systems from reputed suppliers duly registered with Goods and Services Tax at the earliest latest by the prescribed date of **27.05.2019 till 2.00 pm**.

The Tender forms containing detailed specifications along with terms & conditions can be downloaded from the CCRAS website ([ccras.nic.in](http://ccras.nic.in)). The Tender form along with tender fees of Rs 500/- (Five hundred only) in shape of bank draft in favour of the Assistant Director, RARIUD, Bantalab, Jammu. Tender by fax/email will not be accepted. The Tender should be in the sealed envelope and clearly superscribed with Tender No, Item, and Date of opening.

The terms and conditions are as per next page:



Assistant Director In charge

**TENDER No. 4 /2019-20/RARIUD, Rajinder Nagar, Bantalab.**

**Purchase of dried Gul Banafsha (*Viola odorata* L.) flower**

**INSTRUCTIONS, TERMS AND CONDITIONS FOR SUPPLY OF MATERIAL**

1. For and on behalf of the Assistant Director **RARIUD, Rajinder Nagar, Bantalab** sealed tenders are invited from reputed & interested suppliers duly registered with the Goods and Service Tax Authority for supplying of dried Gul Banafsha (*Viola odorata* L.) flower.
2. 'Technical bid' and 'Price bid' with terms and conditions should be submitted separately in separate sealed envelopes, superscribed accordingly in Bold letter.
3. Suppliers / Parties must submit tender in two separate envelopes duly sealed marking as Envelop No. 1 and Envelop No. 2 and containing free sample of dried Gul Banafsha (*Viola odorata* L.) flower (25grams) should be packed in properly labeled packet and packed in a sealed box. Both envelopes put in one cover mentioning "Tender Number and date addressed to **Assistant Director In-Charge, RARIUD, Rajinder Nagar ,Bantalab, Jammu-181123**", should reach the Institute latest by **27.05.2019 before 2.00 pm.**
4. The Rates quoted are F.O.R **RARIUD, Jammu**. Freight should be prepaid in full, no handling, clearing or transport charges will be paid.
5. The Rates shall be valid for 12 months from the date of acceptance of tender.
6. Tenders without tender fee, free sample of raw drug material for which rates are quoted and not accompanied by ANNEXURE – II duly filled and signed will be rejected summarily.
7. Bid validity: 120 days from the date of price bid opening.
8. The deal is liable to be terminated at any time without notice at discretion of the **Assistant Director In-Charge, RARIUD, Jammu** in cases of complaint / un-satisfactory service / undue delay / repeat regrets / rejections in supply of item.
9. **Quality:** Quality of the dried Gul Banafsha (*Viola odorata* L.) flower shall be genuine, unadulterated and free from contamination.
10. **Selection of Raw Drug / Material:** Based on the Scrutiny of technical bids / samples & authentication certificate from recognised agencies.
11. **Taxes:** GST and other taxes, if extra, where legally leviable and intended to be claimed should be distinctly shown separately along with the price quoted, where this is not done, the price quoted will be taken as inclusive of all taxes.

12. **Delivery:** Supply of materials is required to be made as per our requirement in 7-10 days after placing purchase order or letter of Intent. Prompt supply of the required materials according to specifications and conditions of the supply contained herein should be deemed to be essence of this tender.

***13. Quoted item are required to be supplied within time against the order otherwise risk purchase will be made. No delay cause will be considered.***

14. The Institute In-charge reserves the right to disapprove or reject the items supplied, which are not in accordance with the specification of the samples supplied and approved by the Institute/organization. The rejected items will be returned to the supplier at their own cost and supplier will be bound to replace the same within 10 days.

15. Conditional offer may be rejected, or accepted in part at the discretion of the Institute/organization.

16. The Institute / organization does not pledge itself to accept the lowest or any other quotation and reserve to itself the right to accepting the whole or any part of the quotation and supplier shall supply the goods at the rate quoted.

17. The Institute / Organization will not be responsible for delay, loss or non- receipt of quotation/tender bids sent by post / courier and is not bound to entertain any correspondence in this regard.

18. The offer can be ignored if incomplete information is given of any data/documents are not duly filled or furnished.

19. Supplier/parties must sign the quotation or other documents connected with the contract. Overwriting / correction are valid with signature of the tenderer with date.

20. The supplier has liberty to be present in person or send a representative with an authorization letter at the opening of the Envelop No.1 (Technical bid) at the specified place, date and time fixed.

21. Institute /Organization reserve the right to accept/reject any or all quotations/tender bids without assigning any reason.

22. **Payment:** Payment will be made within 30 days after receipt, final inspection and approval of raw drug by the Institute / Organization.

**Annexure-I**

**(Part of Technical Bid)**

Detailed Technical Specifications of the equipments.  
Compliance Chart (to be submitted by the tenderer)

**Name of the Item:- Dried flower of Gul Banafsha (*Viola odorata* L.)**

S. No.	Detailed Specifications	Compliance (in Yes or No) only
1.	The sample comprises of dried flower of <b>Gul Banafsha (<i>Viola odorata</i> L.)</b> .	
2.	There is no adulteration of any kind in the sample.	
3.	Authentication certificate mentioning botanical identity, purity from recognized Institute/Organization attached.	
4.	Representative 25g of the free sample of the raw drug enclosed	
5.	Passport data mentioning place and date of collection/ harvesting(if cultivated ), GPS data etc. enclosed.	
6.	Is able to supply 15 Kg of <b>Dried flower of Gul Banafsha (<i>Viola odorata</i> L.)</b> .	

**Signature of Tenderer**

**Annexure – II**

**PARTY DETAILS**

<b>i.</b>	Name of Firm	
<b>ii.</b>	Postal Address /Telephone No./Email address	
<b>iii.</b>	Construction of the firm	Private Ltd/Public Ltd/ Partnership/Proprietary/Cooperative
<b>iv.</b>	Are you a manufacturer / manufacturer's agent / Distributor etc.(Please give detail)	
<b>v.</b>	Are you registered with a) Sales / Trade tax Deptt.	
<b>vi.</b>	1) GST	
<b>vii.</b>	2) PAN	
<b>viii.</b>	Have you supplied materials to Govt. deptt./ P.S.U. etc. during last two years, give details.	
<b>ix.</b>	Is your firm black-listed / debarred by any Govt. deptt./P.S.U. etc.	
<b>x.</b>	Details of Sister concern if any and Name of these companies and nature of business and name of organization to whom supplies made.	
<b>xi.</b>	List of organizations to whom these kinds of supplies (as mentioned in this tender) are made.	

I hereby declare that the above information furnished by me/us on this day of \_\_\_\_\_ 2019, is true to the best of my/our knowledge.

Signature\_\_\_\_\_

(Seal of the firm)

Date :

Place:

**Annexure –III**

**To,**

**The Assistant Director In-charge  
RARIUD, Bantalab,  
Jammu – 181123**

**Dear Sir,**

With reference to your tender No. .... dated.....I/We am/are hereby accepting the terms and conditions mentioned in the above tender and offering our rates as mentioned below:

**PRICE SCHEDULE (TO BE ENCLOSED WITH ENVELOPE -2)**