



राष्ट्रीय आयुर्वेद पंचकर्म अनुसंधान संस्थान
(केन्द्रीय आयुर्वेदीय विज्ञान अनुसंधान परिषद्) आयुष मंत्रालय, भारत सरकार
चेरुथुरुथि (टाक), त्रिशूर, केरल-६७९ ५३९

NATIONAL AYURVEDA RESEARCH INSTITUTE FOR PANCHAKARMA
(Central Council for Research in Ayurvedic Sciences)

Ministry of AYUSH, Govt. of India
P.O. CHERUTHURUTHY, THRISSUR DIST., KERALA – 679 531

F.No. 1/1/2015/NARIP

Dated: **13 APR 2018**

TENDER NOTICE

Tenders in sealed cover are invited under two-bid system from manufacturers and their authorized dealers/distributors for providing **Digital Camera and its Accessories** for National Ayurveda Research Institute for Panchakarma, Cheruthuruthy. The tender document containing eligibility criteria, scope of work, terms and conditions and draft agreement can be purchased from NARIP, Cheruthuruthy on any working day from ~~17-4-2018~~ to ~~24-4-2018~~ between 10 A.M to 3.00 PM on payment of non refundable charges of Rs. 200/- (Rupees two hundred only) or can be downloaded from Head quarter website www.ccras.nic.in . The interested manufactures and their authorized dealers /distributors are required to submit the bids at the office of the Assistant Director-in-charge, NARIP, Cheruthuruthy by or before 2 PM on ~~25-4-2018~~. The tender documents are non-transferable. Any future clarification and /or corrigendum(s) shall be communicated through Assistant Director-in-charge on the CCRAS website : www.ccras.nic.in

Assistant Director-in-charge
NARIP, Cheruthuruthy

Signature of Tenderer



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(केन्द्रीय आयुर्वेदीय विज्ञान अनुसंधान परिषद्) आयुष मंत्रालय, भारत सरकार
चेरुथुरुत्ति (टाक), त्रिशूर, केरल-६७९ ५३१
NATIONAL AYURVEDA RESEARCH INSTITUTE FOR PANCHAKARMA
(Central Council for Research in Ayurvedic Sciences)
Ministry of AYUSH, Govt. of India
P.O. CHERUTHURUTHY, THRISSUR DIST., KERALA - 679 531

13 APR 2018

Sub:-Tender for supply of "**Digital Camera and its Accessories**" in National Ayurveda Research Institute for Panchakarma at Cheruthuruthy.

The National Ayurveda Research Institute for Panchakarma, Cheruthuruthy, invites sealed quotations from Authorized dealers/Stockists/Manufacturers from the market for the supply of "**Digital Camera and its Accessories**" in NARIP at Cheruthuruthy

1. Technical specifications:

Sl. No.	Name of items	Required qty.
1.	EOS 80 D (i)24.2 MP APS-C CMOS Sensor (ii) DIGIC 6 Processor (iii)ISO Range 100-16,000 < 25,600> (iv)45-Point All Cross Type AF (v)Duel Pixel CMOS AF (vi)7.0fps (vii)7.560 Pixel RGB+IR Metering (viii)7.6cm (3.0inch) 1.04M dot (ix)Vari-angle Touchscreen LCD (x)Inbuilt Wi-Fi/NFC (xi)Advanced Creative Filters	1 no.

2. General information about the Tender:-

Sl.No.	Particulars	Remarks
1.	Last Date & time for receipt of Tender	२५.४.२०१८ 2 PM
2.	Time & date of opening of tender	२६.४.२०१८ - 3 P M
3.	Cost of Tender document	Rs. 200/-
4.	EMD	Rs. 1,000/-
5.	Place of opening of Tender	Chamber of the Asst. Director-in-charge, N A R I P .

Asst. Director-in-charge

TERMS AND CONDITIONS

(A) information and conditions relating to submission of bids

1. The tender document containing eligibility criteria, scope of work terms and conditions can be purchased from NARIP, Cheruthuruthy on any working day from ~~17.4.2018~~ to ~~24.4.2018~~ between 10.00 AM to 03.00 PM on payment of non refundable charges of Rs. 200/- (Rupees two Hundred only) or can be downloaded from our Head quarter website www.ccras.nic.in . Those who download the tender document from website should enclose a Demand Draft/Pay Order for Rs. 200/- (Rupees two Hundred only) in favour of NARIP, Cheruthuruthy payable at Shoranur, not later the date of ~~25.4.2018~~ along with their bid in the cover-1 containing "Technical bid".
2. The interested firms /suppliers are required to submit the Technical and Financial bid separately in the format enclosed. The bids in sealed cover-1 containing "**Technical bid**" and sealed cover –II containing "**Financial Bid**" should be placed in a third sealed cover super scribed "Tender for Digital Camera and its Accessories" should reach NARIP, Cheruthuruthy by or before 02.00 PM on ~~25.4.2018~~ . The technical bids shall be opened on same day . i.e. ~~26.4.2018~~ at 3.00 PM at NARIP, Cheruthuruthy in the presence of the bidders or their authorized representatives who choose to remain present. The tenders received after due date & time will be rejected and no claim shall be entertained whatsoever may be the reason.
3. All the duly filled/completed pages of the tender should be given serial/page number on each page and signed by the owner of the firm or his authorized signatory. In case the tenders are signed by the authorized signatory, a copy of the power of attorney/authorization may be enclosed along with tender. A copy of the terms and conditions shall be signed on each page and submitted with the technical bid as token of acceptance of terms and conditions .
4. Tender with unsigned pages/incomplete/partial/part of tender if submitted will be rejected out rightly.
5. All entries in the tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached . No overwriting or cutting is permitted in the Technical Bid as well as in Financial Bid unless authenticated by full signature or bidder. Any omission in filling the columns of Financial Bid form (Schedule of Rates) shall debar a tender from being considered. Rates should be filled up carefully by the Tenderer. All corrections in this schedule must be duly attested by full signature of the Tenderer. The corrections made by using fluid and overwriting will not be accepted and tender would be rejected.
6. The bidder shall pay Rs. 1,000/- as Bid Security (EMD) as mentioned in Table-1 along with the Technical Bid by ~~Cheque/D.D.~~ in favour of "NARIP, Cheruthuruthy" drawn on any Nationalized Bank/Scheduled Bank and payable at Shornur and must be valid for (3) three months. Bids received without Earnest Money deposit (EMD) shall stand rejected and thus shall not be considered for evaluation, etc., at any stage. The original EMD will be put in cover -1 containing Technical bid.

Signature of the Tenderer

- (a) The Public Sector undertaking of the Central/State Govt. are exempted from furnishing Earnest Money along with tender.
- (b) The firms registered with DGS & D/SSI and any approval source of Central/state Govt. are not exempted from furnishing Earnest Money in so far as this Institute in concerned.
7. The bid security (EMD) without interest shall be returned to the unsuccessful bidders after finalization of contract.
 8. The EMD shall be forfeited if successful bidder fails to supply the goods/equipment in stipulated time or fails to comply with any of the terms & conditions of the contract or fails to sign the contract.
 9. The bid shall be valid and open for acceptance of the competent authority for a period of 180 (one hundred eighty) days from the date of opening of the tenders and no request for any variation in quoted rates and /withdrawal of tender on any ground by bidders shall be entertained.
 10. To assist in the analysis, evaluation and computation of the bids, the competent authority, may ask bidders individually for clarification of their bids. The request for clarification and the response shall be in writing but no change in the price or substance of the bid offered shall be permitted.
 11. After evaluation, the work shall be awarded normally to the firm fulfilling all the conditions and who has quoted the lowest rate as per financial bid after complying with the all the acts/provisions stated/referred to for adherence in the tender.

(B) Other Terms and conditions of the Tender

1. All the rates should be mentioned in Indian national currency (INR) only
2. Rates quoted should be inclusive of all applicable taxes, levies, freight, packing, forwarding, postage insurance and installation at FOR NARIP, Cheruthuruthy
3. In case of imported items/equipments the rates should be quoted in the light of exemptions enjoyed by research institutions, otherwise BID will be considered as invalid. The Institute (Council) is registered with Department of Scientific & Industrial Research (DSIR) for the purpose of availing custom duty exemption and the necessary certificates/forms can be issued by the Institute.
4. Rates should be mentioned both in figures and in words. The offer should be typed or written in Ink Pen/Ball Pen without any correction. Offers in pencil will be cancelled. Telegraphic/Telex/Fax offers will not be considered and cancelled straightway.
5. If the price of the contracted articles is/ are controlled by the Government, in no circumstances the payment will be higher than the controlled rate.
6. Tender will be regarded as constituting an offer open to acceptance in whole or in part at the discretion of the competent authority of the Institute for a period of 180 days (6 months) valid from the date of opening of the tender by the committee.
7. The time for the date of delivery/dispatch stipulated in supply order shall be deemed to be essence of the contract and if the supplier fails to deliver or dispatch any consignment within the period prescribed for such delivery or dispatch in the supply order, liquidated damages may be deducted from the bill @ 0.5% per week subject to maximum of 10% of the value of the delayed goods or services under the contract. The competent authority of the Institute may also cancel the supply. In such a case, bid security of the supplier shall stand forfeited.

Signature of Tenderer

8. In case the quality of goods supplied are not in conformity with the standard given in tender and as per the samples supplied or the suppliers are found defective at any stage these goods shall immediately will be taken back by the supplier and will be replaced with the tender quality goods, without any delay . The competent authority reserves all rights to reject the goods if the same are not found in accordance with the required description/specifications and liquidated damages shall be charged.
9. In case the Tenderer on whom the supply order has been placed, fails to make suppliers within the delivery schedule and the purchaser has to resort risk purchase, the purchaser (NARIP, Cheruthuruthy) may recover from the tender the difference between the cost calculated on the basis of risk purchase price and that calculated on the basis of rates quoted by Tenderer. In case of repeated failure in supplying the order goods, the supply order may be cancelled and EMD will be forfeited.
10. The name and quantity of the item needed is mentioned in Table I but it is approximate detail and is subject to increase/decrease at the discretion of the competent authority of NARIP, Cheruthuruthy. The payment would be made for actual supply taken and no claim in this regard should be entertained
11. Where the specifications are as per Tenderer's range of product & Tenderer's offer should mention that the item meets all specifications as per the tender enquiry and if there are improvements/deviations the same should be brought out on separate Letter Head of the firm. It would be discretion of the competent authority of the institute to accept or reject such deviations which are not in accordance with our required specifications as per given in Annexure – I
12. It must be mentioned clearly whether Tenderer is a manufacturer/sole distributor/sole agent for the items for which he is quoting Assemblers of Equipments are not eligible to participate in tender.
 - a. **Manufacturer** must add a certificate of original equipment manufacturer (OEM) and item(s) manufactured by them as per range of products.
 - b. **Sole Distributor** must add a certificate that they are the sole distributor of the item for which they are quoting in this tender enquiry & item is/are their proprietary item in India. The rate certificate is also required from the sole distributor that the rates quoted are the same as they quote to other State/Central Govt./reputed Private Organization and DGS&D rate for the similar item(s) and these are not higher than those quoted by them.
 - c. **Authorized agents** must add authority letter from their Manufacturer/Principals on the letter head of the manufacturer/principals in proforma given in Annexure – II duly supported by an undertaking that they are quoting Rates on behalf of them. The authorization letter must give/mention the purpose for which it is allowed. The validity period of the authorization letter must be mentioned in the authority letter otherwise tender will be liable to rejection.
13. **Performance certificate** : A Certificate about satisfactory performance & quality of after sales service of the equipment duly authenticated by HOD/MS of the Institution must be furnished as per **Annexure III** Installation report/user list will not be considered as Performance Certificate.
14. The Tenderers should furnish a copy of **GST registration of number of State/U.T** and the date of such registration. Tenders not complying with this condition will be rejected.
15. The Tenderers should submit along with the tender, a photocopy of the Income Tax return of last two years otherwise tender may be ignored.
16. Full description & specifications, make/brand and name of the manufacturing firm must be clearly mentioned in the tender failing which the tender will not be considered. The Tenderer must also mention whether the goods are imported/ Indigenous. Descriptive literature/catalogues must be attached with the tender in original failing which tender may be ignored.

Signature of the Tenderer

17. Any failure of omission to carryout of the provisions of this supply by the supplier shall not give rise to any claim by supplier and purchaser one against the other, if such failure or omission arise from an act of God which shall include all acts of natural calamities from civil strikes compliance with any status and or requisitions of the Government lockout and Strikes, riots, embargoes or from any political or other reasons beyond the suppliers control including war (whether declared or not) civil war or state of incarceration provided that notice of the occurrence of any event by either party to the other shall be within two weeks from the date of occurrence of such an event which could be attributed to force majeure.
18. **Payment terms:** No advance payment will be provided by the Institute.
- i) 80% payment against certification of receipt of material in good condition, installation and due certification of the concerned authority and
 - ii) Balance 20% after test run, within a month.
19. The Courts at Thrissur alone and no other Court will have the jurisdiction to try the matter, dispute or reference between the parties arising out of this tender/supply order/contract.
20. Tenderer will have to provide complete warranty for the items for 3 (three) years & CMC for 5 (five) years of these equipments after expiry of warranty period. Financial bid should be quoted accordingly. In this regard, the Tenderer shall submit an undertaking on Company's letter head that they will provide complete warranty for the items for 3 (three) years & CMC for next 5 (five) years of these equipments.
21. If at any time, any question, dispute or difference whatever shall arise between SUPPLIER AND THE INSTITUTE (Purchase) upon or in relation to or in connection with the agreement, either of the parties may give to the other notice in writing of the existence of such a question, dispute or difference and the same shall be referred to two arbitrators one to be nominated by the institute by the institute (Purchaser) and the other to be nominated by the supplier. Such a notice of the existence of any question dispute or difference in connection with the agreement shall be served by either party within 60 days of the beginning of such dispute failing which all Rights and claims under this agreement shall be deemed to have been forfeited and absolutely barred. Before proceeding with the reference the arbitrators shall appoint/nominate an umpire.. In the event of the arbitrators not agreeing in their award the Umpire appointed by them shall enter upon the reference and his award shall be binding on the Parties. The venue of the arbitration shall be at Thrissur (Kerala), India) The arbitrators/Umpire shall give reasoned award.
22. Tenderer should ensure and give an undertaking with technical bid that spare parts and consumables for these equipments/instruments will be available and rates will be reasonable for next 10 (ten) years.
- 23. Demonstrations and post-contract training :** In case asked, Tenderer must personally give the demonstration of the equipment/Instruments to the competent authority of the institute and in that case all the expenses will be borne by the supplier.
After award of the work, training of equipments within the stipulated time should be done by the supplier at his cost. The time & place of training shall be stipulated by purchaser. Training should be given to Scientists and 2 technicians of user department.

I/We hereby accept the terms and conditions given in the tender.

(Signature & Stamp of the bidder)

Note: Please sign each page of document including terms & conditions & tender

Signature of the Tenderer.

Authorization certificate

To

The Asst. Director-in-charge
NARIP, Cheruthuruthy
Thrissur, Kerala.

Respected sir,

Authority letter against Tender No.....due on.....

Item quoted.....

We, M/s....., who are established & reputed manufacturers
.....having factory at& hereby authorize M/s....
.....(Name & Address of agent) to bid, negotiate & conclude the
contract with your institution against above tender for the above goods manufactured us.

We hereby extend our full guarantee/warranty as per Clause at S. No. 20 of the other terms & Conditions of tender for the goods offered for supply against this invitation of bid from the above firm. We also confirm that the spares & any other consumable items (As applicable) of the equipment quoted will be made available for at least five years after expiry of warranty/guarantee period at reasonable price.

Our other responsibilities include:

1. Information regarding the name of new agent, in case of change of agent
2.(Here specify in detail manufacturer's responsibilities)

The services to be rendered by M/s..... are as under
The services to be rendered by M/s.are as under

1.....

2.....

(Here specify the services to be rendered by the agent)

Yours faithfully,

(Signature & Name of manufacturer with address & seal)

Note: This letter of authorization should be on the letter head of the manufacturing concern * should be signed by a person competent & having the authorization to issue the said certificate on behalf of the manufacturing firm. The said certificate should Also bear the signature of participating bidder as a witness.

Signature of Tenderer

TECHNICAL BID

M/s.....

.....

.....

.....

(Name, Address, Land line and Mobile Nos.
of the bidding firm/agency)

Sl.No.	Documents kept in the Technical Bid envelope	Whether enclosed (The firm would write Yes or No in the respective columns)
1.	EMD Amount	
2.	Copy of Registration/License and other documents as proof of trade in Digital Camera	
3.	Self certificate in respect of not being blacklisted by any Govt./Semi. Govt. Office	
4.	Details & copy of GST/Service Tax (TIN) No. if applicable to the firm	
5.	Copy of PAN of firm	
6.	Specification of equipments being offered as per Annexure - II	

It is hereby declared that the Terms & Conditions of the National Ayurveda Research Institute for Panchakarma No. 4-13/G/11-NARI/CS/Vol:II dated ----/----/-----are fully acceptable to our firm/agency.

(To be signed by the Authorized Signatory
of the firm/agency with Name and Stamp)

Financial Bid

Sl. No.	Technical specifications	Qty.	Price offered
1.	EOS 80 D (i) 24.2 MP APS-C CMOS Sensor (ii) DIGIC 6 Processor (iii) ISO Range 100-16,000 < 25,600 > (iv) 45-Point All Cross Type AF (v) Dual Pixel CMOS AF (vi) 7.0fps (vii) 7.560 Pixel RGB+IR Metering (viii) 7.6cm (3.0inch) 1.04M dot (ix) Vari-angle Touchscreen LCD (x) Inbuilt Wi-Fi/NFC (xi) Advanced Creative Filters	1 no.	

Signature & Seal of the Bidder/Agency/Firm

SATISFACTORY PERFORMANCE CERTIFICATE

Certified that M/s.has supplied the equipment
.....which has been functioning satisfactorily
Atdepartment of this Hospital/Institution since.
.....

It is also certified that after sales service provided by the manufacturer M/s.
.....has been satisfactory.

(Note: This certificate should be on the Letter Head of the Hospital/Institution & should be signed by HOD/MS/CED/CEO of the Hospital/Institution. The said certificate should also bear the signature of participating bidder as a witness.)

Yours faithfully

(Signature & Name of manufacturer/Principal with address & seal)

To

The Asst. Director-in-charge
National Ayurveda Research Institute for Panchakarma,
Cheruthuruthy – P.O,
Thrissur (Dist.)
Kerala
Pin: 679 531.

Sir,

I/we.....who are established and reputed firm
Dealing with Digital Camera equipments hereby offer our quotation against the tender
ref. No..... and accept the terms & conditions of the tender and
enclose a copy of the tender document duly signed by the authorized signatory.

Yours faithfully,

{Name} for and on behalf of M/s.....
{Name of manufacturers}

Note: This letter of authority should be on the Letter head of the concern and should be signed
By a authorized signatory.