

क्षेत्रीय आयुर्वेदीय अनुसंधान संस्थान, ईटानगर (अरुणाचल प्रदेश)
REGIONAL AYURVEDA RESEARCH INSTITUTE, ITANAGAR (A.P.)

F.No.2.1/2006-07/ARRI/IT./Admn./Quot/

Dated:-08/03/2018

NOTICE INVITING QUOTATIONS

Sub:- Inviting quotations for engagement of 07 numbers of Casual labours on outsourcing basis reg.

The Sealed quotations are invited from the reputed firm who have EPF, ESI and other facilities for engagement of Man power's.(07 numbers labours) at RARI, Itanagar, (A.P) The interested firms are requested to place their quotations with following details within 15 days from the date of notification as per the terms and conditions mention bellow:-

1. It should have been registered with the Government authorities concerned and a copy of each of the registration shall be attached with the quotation.
2. It should have PAN number and GST, Service tax registration proof. Necessary documents in this regard may be attached with the quotation.
3. The persons deputed shall not be bellow the age of 18 years.
4. If the rates/quotation(wages plus the statutory contributions like EPF, ESI, etc.) submitted by any Agency are found to be less than the minimum wages notified by the Labour Department, Government of (A.P.), the quotations of such Agency will not be considered.
5. The agency will be required to submit documentary evidence such as photo ID card, residential proof, etc.
6. The agency will provide suitable substitute well in advance if any person leaves the job due to any reason.
7. The agency will provide the photo Identity cards to the persons employed to this office.
8. The agency will properly verify the character and antecedents of each personnel provided before their deployment and a certificate to this will be provided.
9. The manpower engaged by Agency will not have any right,/claim whatsoever, for regular employment in this Institute.
10. The agency will be responsible for payment of wages in respect of manpower provided to this office. The agency may submit a proper bill to this office in triplicate at the end of each month for re-imburement. The bill submitted by the agency must include attested copy of attendance of the present month, proof of payment of wages to each personnel in the preceding month including depositing of EPF, and ESI etc. the payment would be made after certification by the office with whom the person is attached confirming his services were satisfactory and attendance as per the bill submitted by the agency.
11. If the rates/quotations(wage plus the statutory contribution like EPF,ESI, etc.) submitted by any Agency are found to be less than minimum wages the service provider's persons shall not claim any.
12. The validity of this contract will be for a period of one year. and an agreement may be made in this regard The contract shall automatically be cancelled/expired on completion of its tenure until and unless the same is renewed/extended in writing.
13. All approved placement agencies are, therefore requested that, if the above terms and conditions are acceptable to them, they may please send their quotation in a sealed cover in r/o Assistant Director (S-4) Incharge REGIONAL AYURVEDA RESEARCH INSTITUTE, ITANAGAR, ARUNACHAL PRADESH (RARI) near Mithun Gate.Pin No. 791111.
14. The above said quotation may also be downloaded from the website www.ccras.nic.in
15. The rates of the following heads only be quoted:-

Description	Rates per month
Wages per day- as per State/Central whichever is higher	
EPF (per cent of wages)	
ESI (Per cent of wages)	
Service charges	
Total	


Assistant Director (S-4) Incharge
RARI, Itanagar, (A.P)

Copy to:-

1. Director General, CCRAS, New Delhi for kind information.
3. Account section of the Institute.
4. Office notice board.
5. Concern file.

Assistant Director (S-4) Incharge
RARI, Itanagar, (A.P)