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क्षेत्रीय आयुर्वेदीय औषधि विकास अनुसंधान संस्थान
(केन्द्रीय आयुर्वेदीय विज्ञान अनुसंधान परिषद, *आयुष* मंत्रालय, भारत सरकार)
आमखो, ग्वालियर - ४७४००९ (म. प्र.)



**Regional Ayurveda Research Institute for Drug
Development**

(Under Central Council for Research in Ayurvedic Sciences, Ministry of “AYUSH”, Govt. of India)
Aamkho, Gwalior - 474009 (M. P.)

Advertisement No. 31/2019-20

Date: 19th July 2019

TENDER NOTICE

Rate Contract for Hospital and Laboratory Consumables for the Year 2019-20

Tenders in sealed cover are invited from manufacturers, suppliers and their authorised dealers/ distributors for supply of Hospital and Laboratory Consumables like chemicals, diagnostic kits, glass wares, plastic wares, rats/mice feed, and other hospital and other laboratory items on rate contract basis to Regional Ayurveda Research Institute for Drug Development (RARIDD), Gwalior for the year 2019-20.

The rate contract with manufacturers and their authorised dealers/ distributors will only be considered. The tender notice is available on www.ccras.nic.in and www.eprocure.gov.in. Detailed tender form can be obtained from office of the RARIDD, Aamkho, Gwalior - 474009 on cash payment of Rs. 300 (non-refundable) during office hours. In case of tenders downloaded from the website, demand draft of Rs. 300 (Rupees Three Hundred only) in favour of RARIDD, Gwalior must be attached with tender application form. Tender application form complete in all respect should reach to this office, address mentioned above by **16th August 2019**.

**Assistant Director I/c
RARIDD, Gwalior**

Check list of Enclosures

Note: Please write enclosure number on the cover page of each document and arrange the documents as per enclosure number given below.

- I. Enclosure 1. Cash receipt of Rs. 300/-, issued by Institute towards the cost of tender form, if purchased from Institute office.

OR

Bank draft of Rs. 300/- in favour of RARIDD, Gwalior payable at Gwalior towards the cost of tender form, if downloaded from website

- II. Enclosure 2. Terms and conditions and tender form signed by the Tenderer with seal and signature on each page.
- III. Enclosure 3. Manufacturer certificate or Authorised dealer certificate issued by the Manufacturer
- IV. Enclosure 4. Certificate of GST number of the Tenderer or authorised dealer.
- V. Enclosure 5. Copy of PAN card of the Tenderer or authorised dealer
- VI. Enclosure 6. Copy of latest price list along with catalogue giving technical details in hard copy and/or CD/Pendrive.
- VII. Enclosure 7. Copies of at least three supply orders from reputed organisations that have purchased laboratory consumables from the Tenderer or authorised dealer.
- VIII. Enclosure 8. Copies of IT return for last two financial years.

(Signature of Tenderer with seal)

Name:

Address:

Terms and Conditions

Tenders will be considered subject to following terms and conditions.

1. The tender should be sent under a sealed cover or envelop addressed to the Assistant Director (S-4), In-charge, Regional Ayurveda Research Institute for Drug Development, Aamkho, Gwalior – 474 009 not later than **16th August 2019** up to **3.00 pm**. The tenders will be opened on the same day i.e on **16th August 2019 at 3.30 pm**.

2. Cover or Envelop should be super scribed with words “Tender for Rate Contract of Hospital and Laboratory Consumables 2019-20” and Advertisement No. 31 dated 19th July 2019.

3. The categories of different Hospital and Laboratory Consumable is mentioned in **Annexure I**

4. The Tenderers have to fill all the required technical and financial information as per proforma information sheet- **Annexure II** and also enclose the required documents.

5. The Tenderers should attach all relevant documents viz. GST certificate, copy of Pancard, IT returns of last two years, as per **Annexure II**.

5. The rates should be mentioned in the form of original Price list from Manufacturer/Indian agent of foreign manufacturer. The rates should be mentioned in the units and should be F.O.R. Gwalior that includes insurance, packing, forwarding, freight, etc.

6. Prices should be exclusive of tax and should be given separately.

7. In case of imported items / equipments the rates should be quoted in the light of exemptions enjoyed by research institutions. Central Council for Research in Ayurvedic Sciences (CCRAS), New Delhi, the headquarters of this institute, is registered with the Department of Scientific and Industrial Research (DSIR) (Registration No. 14/137/90-TU-V dated 1st May 2017) for the Purpose of availing customs duty exemption in terms of Government Notification No.51/96-Customs dated 23 July 1996 and Central excise Duty exemption in terms of Government Notification No.10/97 Central Excise dated 1 March 1997. Necessary certificate shall be provided by the Institute.

8. CCRAS is registered with DSIR for the Purpose of availing concession in Goods and Services Tax (GST) applicable to Public Funded Research Organisation in terms of Government Notification No. 45/2017-Central Tax (Rate) central tax leviable thereon under section 9 of the said Act, as in excess of the amount calculated. Necessary certificate shall be provided by the Institute.

9. Manufacturer name, their trademark and brand should invariably be mentioned in the tender and illustrated leaflets and catalogues giving technical details should be attached with the tender form. Besides, soft copies of latest Pricelist and Catalogue may also be provided in CD/Pendrive and should be mentioned in **Annexure II**

10. Tenderer or authorised dealer should quote maximum discount on the rates quoted in the catalogue.

11. The Tenderer shall enclose the test report of the materials quoted from the Government Laboratories or Institutes.
12. If there is any authorized dealer of the tendering firm at Gwalior then a copy of the authorised dealership issued by the Tenderer must be enclosed with the Tenderer.
13. If the Tenderer is an authorised dealer for the product of other countries then certificate of authorised dealership from the manufacturer must be enclosed with the Tender.
14. The maximum period of delivery of the material should be mentioned. However, the ready stock offers will get the preference.
15. The Tenderer or authorised dealer should avoid the use of vague terms such as 'extra as applicable'.
16. Condition of advance payment or part payment, either direct or through bank will not be accepted in any case. Full payment will be made after the receipt of material and inspection thereof by the Institute Purchase/Verification Committee to its satisfaction.
17. Offers that are not according to the terms and conditions and those which are received late shall be rejected. Delay due to postal services or any other reasons will not be considered for acceptance of the tender.
18. In event of non execution of order within the specified period, a penalty of 5% of the total order cost shall be imposed on the suppliers.
19. The rates should be valid up to one year from the date of issue of ARC notification. In the event of Revision/change of the pricelist, the supplier has to submit the new price list along with cover letter and thereafter supply orders shall be placed on the revised price list till the new contract is executed.
20. The rate contract is applicable only to consumable items and no procurement of any permanent item mentioned in the catalogue/price list shall be made.
21. The Assistant Director In-charge reserves the right/s to reject or accept wholly or partly the tender without assigning any reason/s.

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**Asstt. Director (S-4) I/c
RARIDD, Gwalior**

Categories of Different Hospital and Laboratory Consumable**Item No. 1. Chemicals**

All type of laboratory chemicals, special chemicals (Sigma, TCI, Tocris, M.P. Biomedicals, etc, Cayman Chemicals, etc, biochemicals, media, etc

Clinical biochemistry kits, ELISA Kits, Control and Calibrators, Diagnostic kits/cards and various types of diagnostics strips.

Haematology consumables, calibrators and controls for Analysers like Sysmex XT2000i and Sysmex KX21.

Item No. 2: Glass wares

All types of laboratory glass wares

Item No. 3. Plastic Wares and Lab wares

All types of laboratory plastic wares and lab wares and animal house consumables

Item No. 4. Rats/mice feed, bedding material and animal house consumables

The pelleted feed for feeding of laboratory rats and mice. Bedding materials and other animal house consumables

Item No. 5. Hospital and surgical items

All hospital and surgical items like rubber gloves, masks, headgears, aprons, dressing pads and dressing materials (except medicines), minor surgical items, gauze, cotton bundles, syringes, blood collection vials/tubes, etc.

Item No. 6. Other items

Whatman Laboratory Products for Laboratory Filtration, Chromatography, Microplates and Microfiltration, Blotting paper sheets (smooth surface, relatively high thickness 180 GSM and good absorption properties for Laboratory use).

Any other consumables for hospital and laboratory use.

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**Asstt. Director (S-4) I/c
RARIDD, Gwalior**

**REGIONAL AYURVEDA RESEARCH INSTITUTE FOR DRUG DEVELOPMENT
Aamkho, Gwalior – 474 009 (M.P.)**

Tender for Supply of Hospital and Laboratory Consumables on Rate Contract Basis

Proforma Information Sheet

1. Name & Address of the manufacturer OR authorised dealers/ distributors/Agency with phone number, email, contact person's name and telephone/mobile	
2. Specify your firm/company is a manufactures/ authorised dealer/distributor/ Agency (enclosed authorised dealership certificate)	
3. Name, Address & designation of the authorized person (Sole proprietor/partner /Director)	
4. Details of the Tender <ul style="list-style-type: none"> • Issue Date: • Amount paid: (if tender is obtained by cash payment) • Cash receipt no. and date • DD no. and date: (if tender is downloaded from website) 	
5. Please attach copy of Income Tax Return of last two years	
6. PAN No. (Please attach copy)	
7. GST Registration Number. (Please attach copy)	
8. Acceptance of terms & conditions attached (Yes/No). Please sign each page of terms and conditions as token of acceptance and submit as part of tender document. Otherwise the tender will be rejected.	
10. Have you previously supplied these items to any government/ reputed private organization? If yes, attach the relevant proof. (copy of notification/ supply orders)	
11. Whether the copy of the latest price list along with catalogue and technical details leaflets enclosed. (Yes/No)	
10. Will the price list have addition and or removal of item (Yes/no)	
11. Maximum discount offered on the price list (please mention in percentage). In case of multiple categories of items, duly signed separate sheet should be attached mentioning category of the consumable, make of consumables and maximum discount offered	
12. Maximum duration required for the delivery of the material	
13. Name and address of the authorised dealers of the firms in Gwalior, if any, to whom supply orders can be placed.	
14. If there is no authorised dealer of the firm in Gwalior, then mention the name and address of the firm to whom the supply order should be placed.	

Declaration by the Tenderer:

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them. I/we agree to establish a rate contract with RARIDD, Gwalior for the year 2019-20. Our rates are inclusive of charges for F.O.R. Gwalior. The Institute shall have the right to withdraw the contract without assigning any reason thereof.

(Signature of Tenderer with seal)

Name:

Address: