

# Central Ayurveda Research Institute for Drug Development

CCRAS, Ministry of AYUSH, Government of India  
4- CN Block, Sector -V, Bidhannagar, Kolkata - 700091.  
Fax: 033 2367-1001, EPBX : 033 2367-3881/1002, Ph. 033 2367-3808 (Director)  
Email: [nriadd-kolkata@gov.in](mailto:nriadd-kolkata@gov.in) & [nriadd.kolkata@gmail.com](mailto:nriadd.kolkata@gmail.com)

---

Advertisement No. 04/2018-19

Date: 25.03.2019

## **TENDER NOTICE**

Tenders in sealed cover are invited under **two-bid** system from manufacturers and their authorised dealers/distributors for providing Immunoassay Analyzer for Hormone Analysis under IMR Project at Central Ayurveda Research Institute for Drug Development (CARIDD), CN - 4, Sector V, Salt lake, Kolkata. The tender document containing eligibility criteria, scope of work, terms & conditions and draft agreement can be purchased from CARIDD, Kolkata on any working day from **26.03.2019 to 21.04.2019** between 10.00 AM to 4.00 PM on payment of non refundable Demand Draft of Rs. 200/- (Rupees Two Hundred only) or can be downloaded free of cost from Head Quarter website [www.ccras.nic.in](http://www.ccras.nic.in). and [www.eprocure.gov.in](http://www.eprocure.gov.in). The interested manufacturers and their authorised dealers/distributors are required to submit the bids at the office of “**The Director, CARIDD, CN - 4, Sector V, Salt Lake, Kolkata – 700091**”, by or before **4.00 PM on 22.04.2019**. The Tender Documents are non- transferable. Any future clarification and/or corrigendum(s) shall be communicated through Director on the CCRAS website: [www.ccras.nic.in](http://www.ccras.nic.in).

-Sd-  
Director  
CARIDD, Kolkata

## TENDER DOCUMENT

### Immunoassay Analyzer for Hormone Analysis under IMR project

#### TECHNICAL BID

(In separate sealed Cover-I super scribed as “Technical Bid”)

1. Name & Address of the manufacturer and their authorised dealers/ distributors/Agency with phone number, email, name and telephone/mobile	
2. Specify your firm/company is a manufactures/ authorised dealer/distributor/ Agency	
3. Name, Address & designation of the authorized person (Sole proprietor/partner/Director)	
4. Please attach copy of Income Tax Return of last two years	Attached/Not attached
5. Please attach balance sheet ( <i>duly certified by Chartered Accountant</i> ) for last three (3) years (Annual minimum turnover should not be less than 10 lakhs)	Attached/Not attached
6. PAN No. (Please attach copy)	Attached/Not attached
7. GST Registration Number. (Please attach copy)	Attached/Not attached
8. Acceptance of terms & conditions attached (Yes/No). Please sign each page of terms and conditions in token of acceptance and submit as part of tender document with technical bid. Otherwise your tender will be rejected.	<b>Yes/No</b>
9. Power of Attorney/authorization for signing the bid	Attached/Not attached
10. Please submit an undertaking on Company's letterhead that there is no vigilance case or court case pending against the firm/supplier.	Attached/Not attached
11. Please submit an undertaking on Company's letterhead that they will provide complete warranty for the equipment for 2 (Two) years.	Attached/Not attached
12. Please furnish an undertaking on Company's letterhead that they will supply spare parts/ Consumables for next 10 years at reasonable price.	Attached/Not attached
13. Details of the bid security (EMD) Demand Draft No: _____ Date: _____ Payable at - _____	
14. Technical details of the quoted items with reference to tender specifications. Mentioning clearly make & model of the Equipment offered and attach a Catalogue/literature.	(Attach Technical details/ specification sheet)

**Declaration by the Tenderer:**

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

- Encls:** 1. Demand Draft against EMD  
2. Terms & Conditions (each page must be signed and sealed)  
3. Financial Bid

**(Signature of Tenderer with seal)**

Name:

Address:

## Immunoassay analyser for Hormone analysis under IMR project

### FINANCIAL BID

(In sealed Cover-II super scribed "Financial Bid")

To,

The Director  
CARIDD, Kolkata

Dear Sir

Our quoted rate for supplying the Equipment/Instruments at CARIDD, Kolkata will be as follows.

Name of Equipment/ Instrument	Unit Price (In Rs.) With 2 years warranty	
	In figure	In words
Immunoassay Analyzer for Hormone Analysis		
GST		
Total		

The above quote should include all applicable taxes and F.O.R. CARIDD, Kolkata. L1 will be decided on the basis of unit cost of individual equipment.

#### Declaration by the Bidder:

1. This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained in Tender document regarding purchase of Immunoassay Analyzer for Hormone Analysis at CARIDD. I/we agree to abide them.
2. No other charges would be payable by Client and there would be no increase in rates during the Contract period.

Place:.....

Date:.....

**(Signature of Bidder with seal)**

Name

Seal

Address

## **TERMS AND CONDITIONS**

### **(A) Information and Conditions relating to Submission of Bids**

1. The tender document containing eligibility criteria, scope of work, terms & conditions and draft agreement can be purchased from CARIDD, Kolkata on any working day from **26.03.2019 to 21.04.2019** between 10.00 AM to 04.00 PM on payment of non refundable Demand Draft of Rs. 200/- (Rupees Two Hundred only) or can be downloaded free of cost from our Head Quarter website [www.ccras.nic.in](http://www.ccras.nic.in) and [www.eprocure.gov.in](http://www.eprocure.gov.in). The interested manufacturers and their authorised dealers/ distributors are required to submit the bids at the office of **“The Director, CARIDD, CN - 4, Sector V, Salt lake, Kolkata – 700091**, by or before **4.00 PM on 22.04.2019**.
2. The interested firms/suppliers are required to submit the Technical and Financial Bids separately in the format enclosed. The bids in sealed Cover- I containing **“Technical Bid”** and sealed Cover- II containing **“Financial Bid”** should be placed in a third sealed cover super scribed **“Tender for Equipments/Instruments for IMR project and up-gradation of Institute”** should reach CARIDD, Kolkata by or before **04.00 PM on 22.04.2019**. The Technical bids shall be opened on **i.e. 23.04.2019 at 11.00 AM** at CARIDD, Kolkata in presence of the bidders or their authorized representatives who choose to remain present. The tenders received after due date & time will be rejected and no claim shall be entertained whatsoever may be the reason.
3. All the duly filled/completed pages of the tender should be given serial/ page number on each page and signed by the owner of the firm or his Authorized signatory. In case the tenders are signed by the Authorized signatory, a copy of the power of attorney/authorization may be enclosed along with tender. A copy of the terms & conditions shall be signed on each page and submitted with the technical bid as token of acceptance of terms & conditions.
4. Tender with unsigned pages/incomplete/partial/part of tender if submitted will be rejected out rightly.
5. All entries in the tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the Technical Bid as well as in Financial Bid unless authenticated by full signature of bidder. Any omission in filling the columns of Financial Bid form (Schedule of Rates) shall debar a tender from being considered. Rates should be filled up carefully by the Tenderer. All corrections in this schedule must be duly attested by full signature of the Tenderer. The corrections made by using fluid and overwriting will not be accepted and tender would be rejected.
6. The bidder shall pay the Bid Security (EMD) of Rs. 30000.00 (Rupees Thirty Thousand Only ) along with the Technical Bid by Demand Draft in favour of **“NRIADD, Kolkata”** drawn on any Nationalized Bank/ Scheduled Bank and payable at Kolkata and must be valid for (3) three months. Bids received without Earnest Money deposit (EMD) shall stand rejected and thus shall not be considered for evaluation, etc at any stage.. The original EMD will be put in cover- I containing Technical bid.

7. The bid security (EMD) without interest shall be returned to the unsuccessful bidders after finalization of contract.
8. The successful bidders has to constitute a contract on Indian non judicial stamp paper of Rs.100/- (Rupees One Hundred only) and also required to furnish the performance security @ 5% of contract value in the form of Fixed Deposit or Bank Guarantee, for a period of 36 months, of any nationalised bank in favour of CARIDD, Kolkata & payable at Kolkata only. The EMD deposited by successful bidder may be adjusted towards Security Deposit as demanded above. If the successful bidder fails to furnish the full performance security or difference amount between performance security and EMD within 15 (fifteen) days after the issue of Letter of Award of Work, his bid security (EMD) shall be forfeited unless time extension has been granted by CARIDD, Kolkata.
9. The EMD shall be forfeited if successful bidder fails to supply the goods/ equipment in stipulated time or fails to comply with any of the terms & conditions of the contract or fails to sign the contract.
10. The bid shall be valid and open for acceptance of the competent authority for a period of 180 (one hundred eighty) days from the date of opening of the tenders and no request for any variation in quoted rates and /withdrawal of tender on any ground by bidders shall be entertained.
11. To assist in the analysis, evaluation and computation of the bids, the Competent Authority, may ask bidders individually for clarification of their bids. The request for clarification and the response shall be in writing but no change in the price or substance of the bid offered shall be permitted.
12. After evaluation, the work shall be awarded normally to the Agency fulfilling all the conditions and who has quoted the lowest rate as per financial bid after complying with the all the Acts / provisions stated /referred to for adherence in the tender.

#### **(B) Other Terms and Conditions of the Tender**

1. All the rates should be mentioned in Indian national currency (INR) only.
2. Rates quoted should be inclusive of all applicable taxes, levies, freight, packing, forwarding, postage insurance and installation at FOR CARIDD, Kolkata.
3. In case of imported instrument the rates should be quoted in the light of exemptions enjoyed by research institutions, otherwise BID will be considered as invalid. The Institute (Council) is registered with Department of scientific & Industrial Research (DSIR) for the purpose of availing custom duty exemption and the necessary certificates/forms can be issued by the Institute.
4. Rates should be mentioned both in figures and in words. The offer should be typed or written in Ink Pen/Ball Pen without any correction. Offers in pencil will be cancelled. Telegraphic/ Telex/ Fax offers will not be considered and cancelled straightway.
5. If the price of the contracted articles is/ are controlled by the Government, in no circumstances the payment will be higher than the controlled rate.
6. Tender will be regarded as constituting an offer open to acceptance in whole or in part at the discretion of the competent authority of the institute for a period of 180 days (6 months) valid from the date of opening of the tender by the committee.
7. The time for the date of delivery/ dispatch stipulated in supply order shall be deemed to be essence of the contract and if the supplier fails to deliver or dispatch any consignment within the period prescribed for such delivery or dispatch in the supply order, liquidated damages may be deducted from the bill @ 0.5% per week subject to maximum of 10% of the value of the delayed goods or services under the contract.

The competent authority of the institute may also cancel the supply. In such a case, bid security of the supplier shall stand forfeited.

8. In case the quality of goods supplied are not in conformity with the standard given in tender and as per the samples supplied or the supplies are found defective at any stage these goods shall immediately will be taken back by the supplier and will be replaced with the tender quality goods, without any delay. The competent authority reserves all rights to reject the goods if the same are not found in accordance with the required description /specifications and liquidated damages shall be charged.
9. In case the Tenderer on whom the supply order has been placed, fails to make supplies within the delivery schedule and the purchaser has to resort risk purchase, the purchaser (CARIDD, Kolkata) may recover from the tender the difference between the cost calculated on the basis of risk purchase price and that calculated on the basis of rates quoted by Tenderer. In case of repeated failure in supplying the order goods, the supply order may be cancelled and bid security deposit will be forfeited.
10. Where the specifications are as per Tenderer's range of product & Tenderer's offer should mention that the item meets all specifications as per the tender enquiry and if there are improvements/deviations the same should be brought out on separate Letter Head of the firm.
11. It would be discretion of the competent authority of the institute to accept or reject such deviations which are not in accordance with our required specifications as per given in **Annexure - I**.
12. It must be mentioned clearly whether Tenderer is a manufacturer/sole distributor/sole agent for the items for which he is quoting Assemblers of Equipments are not eligible to participate in tender.
  - a. **Manufacturer** must add a certificate of original equipment manufacturer (OEM) and item(s) manufactured by them as per range of products.
  - b. **Sole Distributor** must add a certificate that they are the sole distributor of the Item for which they are quoting in this tender enquiry & item is /are their proprietary Item in India. The rate certificate is also required from the sole distributor that the rates quoted are the same as they quote to other State/Centre Govt./reputed Private Organisation and DGS&D rate for the similar item(s) and these are not higher than those quoted by them.
  - c. **Authorized agents** must add authority letter from their Manufacturer/ Principals on the letter head of the manufacturer/principals in proforma given in **Annexure- II** duly supported by an undertaking that they are quoting Rates on behalf of them. The authorization letter must give/mention the purpose for which it is allowed. The validity period of the authorization letter must be mentioned in the authority letter otherwise tender will be liable to rejection.
13. **Performance Certificate:** A Certificate about satisfactory performance & quality of after sales service of the equipment duly authenticated by the HOD/MS of the institution must be furnished as per **Annexure III**. Installation report/user list will not be considered as Performance Certificate.
14. The Tenderers should furnish a copy of **GST registration number of State / U.T.** and the date of such registration. Tenders not complying with this condition will be rejected.
15. The Tenderers should submit along with the tender, a photocopy of the Income Tax return of last two years otherwise tender may be ignored.
16. Full description & specifications, make/brand and name of the manufacturing firm must be clearly mentioned in the tender failing which the tender will not be



considered. The Tenderer must also mention whether the goods are imported / indigenous. Descriptive literature / catalogues must be attached with the tender in original failing which tender may be ignored.

17. Any failure or omission to carryout of the provisions of this supply by the supplier shall not give rise to any claim by supplier and purchaser one against the other, if such failure or omission arise from an act of God which shall include all acts of natural calamities from civil strikes compliance with any status and or requisitions of the Government lockout and Strikes, riots, embargoes or from any political or other reasons beyond the suppliers control including war (whether declared or not) civil war or state of incarceration provided that notice of the occurrence of any event by either party to the other shall be within two weeks from the date of occurrence of such an event which could be attributed to *force majeure*.
18. No advance payment will be provided by the Institute. Payment will be done against certification of receipt of material in good condition, installation and due certification of the concerned authority.
19. The Courts at Kolkata alone and no other Court will have the jurisdiction to try the matter, dispute or reference between the parties arising out of this tender/ supply Order/contract.
20. Tenderer will have to provide complete warranty for the equipment for 2 (two) years. Financial bid should be quoted accordingly. In this regard, the Tenderer shall submit an undertaking on Company's letterhead that they will provide complete warranty for the equipment for 2 (Two) years and CMC after the expiry of the warranty period.
21. If at any time, any question, dispute or difference whatever shall arise between supplier and the institute (Purchaser) upon or in relation to or in connection with the agreement, either of the parties may give to the other notice in writing of the existence of such a question, dispute or difference and the same shall be referred to two arbitrators one to be nominated by the institute (Purchaser) and the other to be nominated by the supplier. Such a notice of the existence of any question dispute or difference in connection with the agreement shall be served by either party within 60 days of the beginning of such dispute failing which all Rights and claims under this Agreement shall be deemed to have been forfeited and absolutely barred. Before proceeding with the reference the arbitrators shall appoint/nominate an umpire. In the event of the arbitrators not agreeing in their award the Umpire Appointed by them shall enter upon the reference and his award shall be binding on the Parties. The venue of the arbitration shall be at Kolkata, (West Bengal, India). The arbitrators/Umpire shall give reasoned award.
22. Tenderer should ensure and give an undertaking with technical bid that spare parts and consumables for the quipment will be available and rates will be reasonable for next 10 (ten) years.
23. **Demonstrations and post-contract training:** In case asked, Tenderer must personally give the demonstration of the **equipment** to the competent authority of the institute and in that case all the expenses will be borne by the supplier. After award of the work, training of equipments within the stipulated time should be done by the supplier at his cost. The time & place of training shall be stipulated by purchaser. Training should be of 2 Scientists and 2 technicians of user department.

I / We hereby accept the terms and Conditions given in the tender

**(Signature & Stamp of the bidder)**

*Note- Please sign each page of document including terms & conditions & tender*



## Instrument under IMR Project

**TECHNICAL SPECIFICATIONS**

Sl. No.	Name	Specifications	Quantity
1.	Immunoassay Analyzer for hormone analysis  (Under IMR Project)	<ol style="list-style-type: none"> <li>1. Should be fully automated immunodiagnostic based on Immuno fluorescence/ chemiluminescence or chemiflex or electrochemiluminescence technology. Automated complete test panels remain a necessity to minimize the need to depend on outsourcing or manual runs for special parameters.</li> <li>2. Should be able to carry out: <b>Thyroid profile</b> (Anti Tg, Anti TPO, FT3, FT4, T uptake, Total T3, Total T4, TSH), <b>Fertility profile</b> (LH, FSH, Prolactin, BhCG, Estradiol, Progesterone, Testosterone), <b>Cancer profile</b> (AFP, CA 125, CA 15-3, CA 19-9, CEA, Free PSA, Total PSA), <b>Hepatitis profile</b> (Anti HAV IgG,, Anti HAV IgM, Anti HBC IgG, Anti HBC IgM, Anti HBE, Anti HBs, Anti HCV, HBeAg, HbsAg, HCVAg), <b>Torch Profile</b> (CMV IgG, CMV IgM, Rubella IgM, Rubella IgG, Toxo IgG, Toxo IgM), <b>Cardiac profile</b> (Myoglobin, Troponin-T), <b>Metabolic profile</b> (Cortisol, Ferritin, Vit D or Vit D3, PTH).</li> <li>3. More parameters may add preference for the selection.</li> <li>4. At least 8 positions should be there in the instrument for testing of samples at any time.</li> <li>5. Should have facility for continuous/Batch loading of samples, reagents and consumables.</li> <li>6. Should have bar code facility for reagents and samples.</li> <li>7. The reagents should be ready to use.</li> <li>8. Internal calibration with the kit remains a necessity; no external calibration must be required. Machine must not require calibration within at least 2 weeks.</li> <li>9. Should not carryover through contaminated probes at all. Minimal daily / weekly / monthly maintenance remains a preference.</li> <li>10. Should have individual packaging of all the reagents to avoid cross contamination (Contamination free mechanism).</li> <li>11. Should have reagent stability minimum up to 6 months with minimum 60 days' open pack stability.</li> <li>12. Should have self-diagnosis and error recovery system.</li> <li>13. Should have onboard windows based data control work station with touch screen monitor for programming the tests and entering the patient data.</li> <li>14. Should have printer (either built-in or separate) to take printout of patient results and Q.C. report.</li> <li>15. The system should always be available for sample processing. Should be able to run a batch, multi-parametric panel or STAT tests or all at the same time.</li> <li>16. Most of the parameters like Thyroid function test and Fertility tests should have master calibration.</li> <li>17. Start-up kit for at least Thyroid test, Fertility test and Vitamin D3 should be provided.</li> <li>18. Online UPS with minimum 30 minutes backup should be provided.</li> <li>19. The analyzer should be able to run on AC 230/240 V supply.</li> </ol>	1

**Instruments for IMR project**

**Authorization certificate**

To,

The Director  
CARIDD,  
Kolkata

Respected Sir,

Authority letter against Tender No. \_\_\_\_\_  
due on \_\_\_\_\_ item quoted \_\_\_\_\_

We, M/s \_\_\_\_\_, who are established &  
reputed manufacturers of \_\_\_\_\_ having factory at  
\_\_\_\_\_ & hereby authorize M/s \_\_\_\_\_

\_\_\_\_\_ (Name & address of agent) to bid, negotiate & conclude  
the contract with your institution against above tender for the above goods  
manufactured by us.

We hereby extend our full guarantee/warranty as per Clause at S. No. 20 of the  
Other Terms & Conditions of tender for the goods offered for supply against this  
invitation of bid from the above firm. We also confirm that the spares & any other  
consumable items (As applicable) of the equipment quoted will be made available for  
at least five years after expiry of Warranty/guarantee period at reasonable price.

Our other responsibilities include:

- 1. Information regarding the name of new agent, in case of change of agent
- 2. ----- (Here specify in detail manufacturer's responsibilities)

The services to be rendered by M/s----- are as under

- 1. -----
- 2. -----

(Here specify the services to be rendered by the agent)

Yours faithfully,

(Signature & Name of manufacturer with address & seal)

Note: This letter of authorization should be on the letter head of the manufacturing concern & should be signed by a person competent & having the authorization to issue the said certificate on behalf of the manufacturing firm. The said certificate should also bear the signature of participating bidder as a witness.

**Instruments for IMR project**

**SATISFACTORY PERFORMANCE CERTIFICATE**

Certified that M/S \_\_\_\_\_ has supplied the equipment \_\_\_\_\_ which has been functioning satisfactorily at \_\_\_\_\_ department of this Hospital/Institution since \_\_\_\_\_.

It is also certified that after sales service provided by the manufacturer M/S \_\_\_\_\_ has been satisfactory.

(Note: This certificate should be on the letter head of the Hospital/Institution & should be signed by HOD/MS/CEO of the Hospital/Institution. The said certificate should also bear the signature of participating bidder as a witness.)

Yours faithfully,

(Signature & Name of manufacturer/Principal with address & seal)

## **CONTRACT AGREEMENT FORM (Specimen)**

(Tender No. \_\_\_\_\_)

THIS CONTRACT AGREEMENT made the .....day of ..... 2019 between Rate Contracting Authority [Director, Central Ayurveda Research Institute for Drug Development, Kolkata] (Name of Rate Contracting Authority) of India (country of Rate Contracting Authority) (hereinafter called "the Rate Contracting Authority") of one part and M/s ..... (name of supplier) of ..... (city and country of supplier) (hereinafter called "the supplier") of the other part :

**WHEREAS** the Rate Contracting Authority invited bids for certain goods and ancillary services viz. EQUIPMENTS (Brief description of goods" and services) and has accepted a bid by the supplier for the supply of those goods and services.

### **NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this agreement words and expression shall have the same meaning as are respectively assigned to them in the conditions of contract referred to :
2. The following documents shall constitute the contract between the Rate Contracting Authority and the supplier, and each shall be read and construed as an integral part of the contract :
  - a. This contract agreement:
  - b. All the terms and conditions of contract:
  - c. Technical Specifications:
  - d. The supplier's financial bid
  - f. The Rate Contracting Authority's notification of rate contract (Letter of award).
3. This contract shall prevail all other contract documents. In the event of any discrepancy or inconsistency with the contract documents, then documents shall prevail in the order listed above.
4. In consideration of the payments to be made by the Purchaser to the supplier as hereinafter mentioned, the supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the contract.
5. The Purchaser hereby covenants to pay the supplier in consideration of the provision of the goods and services and the remedying of defects therein, the contract price or such as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

Brief particulars of the goods and services which shall be supplied / provided by the supplier are as under:-

Sl. No.	Name of the Item with make, model and catalogue no.	Quantity	F.O.R. Rate per unit (Rs.)*

\*The above rates are inclusive of taxes, excise duty, transportation, insurance, inspection & testing charges and any incidental charges.

6. The prices shall be valid for one year from the date of agreement, unless revoked and thereafter for a further period as agreed upon mutually.
7. The supplier shall agree to deposit 5% performance security, along with as mentioned at Sr. No. 8 of “A. information and conditions relating to submission of bids”, in advance by FDR / Bank Guarantee, for a period of 12 months.
8. The supplier shall supply the goods directly to the indenter / purchaser at the address given in the supply order.
9. The supplier shall raise bills directly in the name of indenting officer / purchaser against the supplies made directly by them to the indenter’s satisfaction in compliance with the conditions contained in the supply order.
10. The supplier shall receive payment against its bill after all the necessary verifications and installation of equipments. No advance payments will be made in any circumstance.
11. The supplier shall carefully read all the conditions of tender for supply of equipment and accept all terms and conditions in the tender document. Signing this contract means that the supplier has read all the terms and conditions and abide by it.

**IN WITNESS** whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written. That, in token of this agreement, both parties have today affixed their signature at Kolkata. Signed, Sealed and delivered by the Said ..... (For the RATE CONTRACTING AUTHORITY) In the presence of: .....  
Signed, Sealed and Delivered by the Said ..... (For the supplier) In the presence of: .....