

NOTE TO TENDERERES

1. The period of comprehensive contract shall be for one year from the date of award of the contract.
2. The CMC shall include quarterly servicing of AC's , and gas charging and replacement of spare parts, except compressor, as and when required.
3. Service Tax registration number and PAN/ GST must be mentioned; otherwise quotation may not be accepted.
4. In case the bidder is exempted from Service Tax, authentic documentary proof of such exemption must be attached. Mere statement, that one doesn't have Service Tax registration number for his annual turnover is below the exemption limit of tax, shall not be accepted.
5. The rates may be quoted mentioning applicable taxes. If taxes are not mentioned separately, it will be presumed that the price quoted is inclusive of all taxes.
6. Earned Money deposit in form of bank draft /pay order in favour of Director, CARIHD payable at Bhubaneswar is required to be submitted by bidders other than those registered with DGS&D , any Govt. department or any Lab/Estt. Along with their quotation. If a bidder withdraws or derogates from the tender in any respect within the period of validity of his tender then EMD will be forfeited. Bidders registered with any of the above organization must submit the proof of registration to avail exemption from EMD. Demand Draft/Pay Order should be enclosed with Technical Bid.
7. All certificates and documents shall be duly authenticated and stamped.
8. Any financial loss caused due to damage of any part of the ACs by the contractor would be deducted from the bills payable to him.
9. The contractor, entering into the CMC, shall depute qualified and experienced mechanics for upkeep and maintenance of the ACs. Calls should be attended promptly and within a reasonable time frame.
10. Whenever an AC or any part thereof need to be taken out by the mechanic for maintenance/repair to the workshop, necessary permission shall be obtained by him, and no extra charges will be paid for this work.
11. Payment of CMC charges will be made on submission of the bill on half yearly basis, subject to satisfactory performance of work.
12. No increase in amount shall be considered at all during the full period of CMC except for revision in any taxes as per Government policy. No other charges will be payable like transportation, fare, etc. for providing the services under CMC.
13. The job shall be entrusted on the basis of "As is where is".
14. Director, CARIHD, Bhubaneswar reserves right to terminate the contract at any point of time during the tenure of contract, if the services are not found satisfactory, or if the contractor dishonors the contract. The decision of Director, CARIHD, Bhubaneswar in this regard shall be final and binding upon the contractor.

DIRECTOR, CARIHD, BHUBANESWAR, ODISHA, INDIA RESERVES THE RIGHT TO ACCEPT OR REJECT ANY TENDER EITHER IN WHOLE OR IN PART WITHOUT ASSIGNING ANY REASONS WHATSOEVER.



ANNEXURE-B1
Performa for Technical Bid

1. Reference No. of Advertisement : _____
2. Name of the Firm : _____
3. Name of Proprietor : _____
4. PAN / GST No : _____
(Enclose self certificate copy)
5. Service Tax Registration No. : _____
(Enclose self certified copy of Service tax reg. Certificate, In case the bidder is exempted from Service Tax, authentic documentary proof of exemption from Service Tax must be attached).
6. Earned Money Deposit (EMD) : Rs. _____ DD/Pay Order No. _____
(Enclose Bank draft/Pay order)
7. Validity of the offer : _____
8. Any other details : _____
9. Details of documents enclosed :
A.
B.
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Certified that the information provided above are true and correct to the best of my knowledge.

Date :

Signature and seal
Of the Proprietor/Bidder

ANNEXURE-B2
Performa for Price Bid

1. **Reference No. of Advertisement** : _____
2. **Name of the Firm** : _____
3. **Name of Proprietor** : _____

Price Bid :

The bidders are required to quote their **ROCK BOTTOM RATES**. The rate shall be quoted by the bidders in the following format.

Sl.No.	Description of Service	Rate for CMC per AC (In Rs.)	GST @ ___ % (In Rs.)	Total Amount for 23 number ACs (In Rs)
1.	CMC of 23 numbers of Split AC of 1.5/2.0 tonne capacity at Director, CARIHD, Bhubaneswar excluding Compressor replacement.			

