

CENTRAL COUNCIL FOR RESEARCH IN AYURVEDIC SCIENCES
Jawahar Lal Nehru Bhartiya Chikitsa Evam Homoeopathy Anusandhan Bhawan,
No. 61-65, Institutional Area, Opp. 'D' Block, Janakpuri, New Delhi – 110058

F.No.5-1/2010-CCRAS/Admn./Store/Vol-I

Dated 29/01/2019

Sub:- Auction Notice

The Council invites sealed bids/quotations in two bids system i.e Technical bid and Financial bids separately, for dispose off unserviceable/ condemned Computers, Almeriahs, Tables, Printers, steel book case, Chairs, Wooden Sofa Set, and other scraps etc through public auction, on "AS IS WHERE IS BASIS" till 19/02/2019 at 03.00 p.m. Detailed tender document can be seen and downloaded from Council's website www.ccras.nic.in and CPP portal.

General information about the tender:-

a.	Tender Reference No.	F.No.5-1/2010-CCRAS/Admn./Store/Vol-I
b.	Period for inspection of items by bidder	04/02/2019 to 11/02/2019 From 11:00am to 4:00pm except Saturday, Sunday & Gazetted Holiday
c.	Last date and time for receipt of tender	19/02/2019 upto 2:00pm
d.	Time and Date of Opening of tenders*	19/02/2019 upto 3:00pm
e.	Place of Opening of tenders	Committee Room at 2 nd Floor CCRAS, Hq's Office, 61-65, Institutional Area, Opp "D" Block, Janak Puri New Delhi-110058

* Tenders will be opened on the stipulated date and time in the presence of tenderers or their authorized representatives.

Technical bid and financial bid should be submitted in sealed cover by the bidder in separated covers duly subscribed " Bid for dispose off unserviceable/ condemned Computers, Almeriahs, Tables, Printers, steel book case, Chairs, Wooden Sofa Set, and other scraps". The sealed tenders may be put in the tender box placed on 2nd floor near chamber of Dy. Director[Admin], room no 222. CCRAS or by post at the aforesaid address latest by due date and time. After due date submission of tender will not acceptable in any way.

The details of items / article may be seen at annexure "A".

Note :

1. Technical bid must be filled as per Annexure –I(enclosed all necessary documents)
2. Financial bid must be filled as per Annexure-II



Terms and Conditions

- 1) The interested Bidders may submit their bid application along with an Earnest Money Deposit of Rs.15,000/- (Rupees Fifteen Thousand Only) (**Except Micro and Small Enterprises(MSEs) as defined in MSE procurement policy issued by Department of Micro, Small and Medium Enterprises(MSME) or are registered with Central Purchase Organization or the concerned MINISTRY OR Department**) by way of Demand Draft/ Pay Order in favour of "**Director General , CCRAS**" payable at New Delhi.
- 2) The bidders should submit their tender in sealed envelope containing technical bid and financial bid in another sealed covers separately, duly subscribed " Bid for disposal of unserviceable/ condemned Computers, Almirahs, Tables, Printers, steel book case, Chairs, Wooden Sofa Set, and other scraps".
- 3) The bidders can bid either for e-waste or other materials, or both (e-waste & other materials)
- 4) The bidders must have to produce documents at least three years experience in the field of auction.
- 5) The EMD of unsuccessful bidders will be refunded after completing the process and no interest shall be payable.
- 6) The materials shall be sold to the highest price quoted by the bidder. No items once disposed to the successful bidder shall be taken back by CCRAS.
- 7) The successful bidder has to make payment in the form of Demand Draft/ Pay Order of any Nationalized/ Scheduled Bank drawn in favour of "**Director General , CCRAS**" New Delhi within three (03) working days after acceptance of bid, failing which the offer may be cancelled and EMD shall stand forfeited.
- 8) The successful bidder shall be required to pick up all the items from the disposal site to his premises within 3 days after payment of the quoted amount. On failure to do so, CCRAS shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder at his cost and entire money EMD or otherwise deposited will be forfeited.
- 9) The delivery of the materials will be given only after the successful bidder submits documentary evidence in support of residential status (Ration Card/ Voter Identity Card/ Aadhar Card in case of Individual and Registration Certificate in case of firm etc.).
- 10) The successful bidder has to take the delivery of the materials from CCRAS, 61-65 Institutional Area, Opp "D" Janak Puri, New Delhi — 110058 with their staff, labours and transport etc. Permission to take out the disposed materials from the premises will not be allowed on holidays, Saturday and Sunday etc.
- 11) Disputes, if any shall be subject to Jurisdiction in the Court of Delhi only.
- 12) The materials will be disposed off on "AS IS WHERE IS BASIS" and no guarantee for its worthiness or quality will be given by the CCRAS
- 13) The successful bidder shall not be allowed to withdraw his bid and in the event of his withdrawing from the bid, his earnest money shall be forfeited.
- 14) The Successful bidder should provide a valid certificate of registration as may be required under prevailing rules for e-waste from MOEF /CPCB/ Delhi Pollution Control Committee (DPCC) under Delhi Govt. Delhi Govt, as authorized recycler / re-processor and having environmentally sound management facilities for collection, disposal /recycling of e-waste.
- 15) G.S.T. @18%, will have to be paid by the successful tenderer over and above his offer as per Government Rules.
- 16) Tender form should be signed in ink by the authorized signatory only. Photocopy of unsigned quotations/ tenders or quotations/ tenders not signed by the authorized signatory shall be rejected.
- 17) If the tendering firm/ person furnishes any false or wrong, information, they will be liable for legal action if any.
- 18) The CCRAS reserve the right to reduce or increase the number of items offered.
- 19) The Director General, CCRAS reserves the right to accept or reject any / all of the quotations/ tenders without assigning any reason.
- 20) The intending bidders/tenderers may input the rates, after fixing an appointment with Admin Officer(Admin) during office hours from 04/02/2019 to 11/02/19

Admin Officer(Admin)

29/11/19

Table-"1" List of the electronic items will be **disposed off as e-waste**

Sl. No.	Name of Item which is to be auctioned	Qty.
1.	Computer	59
2.	Printer	14
3.	Air Conditioners (Window)	2
4.	LPG Gas Cylinder	2
5.	Refrigerator LG	1
6.	Scanner	8
7.	Toshiba Photocopier	1
8.	Modi Xerox Photocopier	1
9.	Xerox Photocopier Machine	1
10.	Fax Machine	2
11.	Printer cartridges (empty)	450

Table- "2" List of **other materials** will be disposed off

Sl. No.	Name of Item which is to be auctioned	Qty.
1.	Steel Big Almirah	4
2.	Steel Small Almirah	1
3.	Steel Selves Cabinet	3
4.	Steel File Rack	1
5.	Steel & Wooden Visiter Chair Caning with & without arm	13
6.	Sofa Wooden Seat	1
7.	Steel Table Wooden Top	5
8.	Revolving Chair	3
9.	Wooden Sofa Chair Single Seat	4
10.	High Back Revolving Chair	1
11.	Low Back Revolving Chair	1
12.	Torch	3
13.	Heat Blower	6
14.	Heater Single Road	7
15.	Tea Cattle	5
16.	Big Briefcase	1
17.	Small Briefcase	1
18.	Wall Clock	7
19.	Alarm Clock	2
20.	Hi-Lite Hot Case	1

Annexure-I

Technical Bid

S.No	Documents kept in the Technical bid envelop	Whether Documents enclosed firm write Yes / No
1.	EMD	
2.	Name and address of the firm *	
3.	Contact Telephone No./ Mobile No. and E-mail ID	
4.	Copy of the registration certificate of the firm	
5.	Self certificate in respect of not been black listed by any govt./Semi Govt.. office	
6.	Copy of PAN No.	
7.	Copy of GST No.	
8.	A self attested copy of three years experience document	
9.	A copy of valid certificate of registration as required for e-waste materials from MOEF /CPCB/ Delhi Pollution Control Committee (DPCC) under Delhi Govt.	

*Address should be completed and supported with the proof (self attested copies of Ration Card, Registration Certificate, Voter Identity Card/ Passport). The bidder should always be available for receiving communications at the given address.

Note :- All documents must be self attested by the bidder

(Signature of the Bidder)

Name, Address and Stamp

Financial Bids

PROFORMA FOR OFFERING RATES FOR DISPOSAL/ AUCTION OF THE UNSERVICEABLE FURNITURE/ AIR CONDITIONERS/ OFFICE EQUIPMENT/ DESKTOP COMPUTERS/ PRINTERS / EMPTY CARTRIDGES /PHOTOCOPIERS AND OTHER ITEMS ETC.

I/ We have inspected all the obsolete items and interested to purchase the same as mentioned on annexure "A" as is where is basis"

- A. My/ our offer for **both materials(e-waste and other materials)** as mentioned in the list at Annexure —A , in Table No.1 and Table No.2, in the tender notice, is given below :-

Quoted Rs _____

GST @18% _____ -

Total Rs _____

Rupees (in words)_____

- B. My/ our offer **only e-waste** as mentioned in the list at Annexure —A, in Table No.1 in the tender notice, is given below :-

Quoted Rs _____

GST @18% _____

Total Rs _____

Rupees (in words)_____

- C. My/ our offer **only Other Materials** as mentioned in the list at Annexure —A, in Table No.2 in the tender notice, is given below My/ our total offer for as materials mentioned as above is given below:

Quoted Rs _____

GST @18% _____

Total Rs _____

Rupees (in words)_____

2. I/We have very carefully read the terms and conditions of this offer, particularly, regarding earnest money and agree to abide by these in letter and spirit. The decision of the Director General, CCRAS,61-65 Institutional Area, Opp"D" Janak Puri, New Delhi — 110058 Change on any dispute arising out of the offer shall be binding on me/ us.

Place : _____

Date : _____

(Signature of the Bidder)
Name, Address and Stamp