



केन्द्रीय आयुर्वेदीय हृदयरोग अनुसंधान संस्थान,
पंजाबी बाग (पश्चिम), रोड नं. 66, नई दिल्ली- 110026
अधीनस्थ केन्द्रीय आयुर्वेदीय विज्ञान अनुसंधान परिषद्, आयुष मंत्रालय, भारत-सरकार
Central Ayurveda Research Institute for Cardiovascular Diseases,
Punjabi Bagh (West), Road No. 66, New Delhi - 110026
Under Central Council for Research in Ayurvedic Sciences, Ministry of AYUSH, Govt. of India

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Date 14/06/19

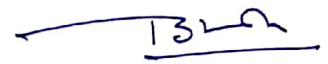
It is proposed to engage, on contractual basis, the services of Office Assistant (Admn.) initially for a period of six months initially. The services may be curtailed or extended as per the discretion of the Competent Authority on need basis subject to performance of the individual on a monthly remuneration mentioned below. The Interview will be held on 01.07.2019 at 11.00 AM. The requisite qualifications and other conditions are as detailed below:-

Name and No. of Post	Qualifications / Experience & age Limit	Monthly Remuneration
Office Assistant (Admn.) -2	Essentials: He/she should have retired from the post of Assistant/OS/Accountant/ or equivalent in the grade pay of Rs.4200-4600/ in Ministry/Department of Central /State Government and have experience in Establishment/ General Administration / Budget and Accounts matters. Age. Not more than 65 years as on date of interview.	Rs.30,000/-

Terms & Conditions:

1. The engagement would be purely on contractual basis and co-terminus with the project and no claim for continuance of regular appointment will be entertained.
2. The eligibility of candidates in respect of age will be determined as on date of interview & relaxation in age for SC/ST/OBC candidates as per Govt. of India Rules.
3. No TA/DA will be paid for attending the interview.

Yours faithfully,


Dr. Bharti
Director (Institute)
