



No.: HQ-ESTT012/5/2026-ESTT/e-off:7643 / 276 dated

16 APR 2026

CIRCULAR

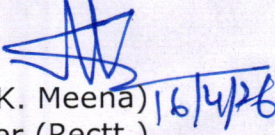
Subject:- Guidelines for engagement of Consultants and Young Professionals in the Ministry of Ayush, including CCRAS - Regarding.

The Ministry of Ayush has issued revised guidelines for engagement of Consultants and Young Professionals in Research Councils and their peripheral Institutes, vide letter No. A-41020/4/2020-E-II dated 01 April, 2026 (copy enclosed). These guidelines are effective from 01.04.2026.

2. The peripheral Institutes are requested to follow these guidelines for engagement of consultants and other contractual staff after engagement is duly approved by the Competent Authority.

3. This issues with the approval of Director General, CCRAS.

Enci. As above.

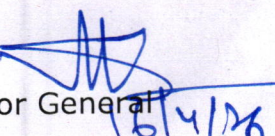

(A.K. Meena) 16/4/26
Administrative Officer (Rectt.)
For Director General

To,

Director (Institute)/Assistant Director (Incharge)/Research Officer (Incharge) of all peripheral Institutes of the Council

Copy to:-

1. All Programme Officers in CCRAS HQrs.
2. Administrative Officer (Accounts) /Administrative Officer (E&P)/Administrative Officer (Administration) /Administrative Officer(Coord.), CCRAS Hqrs.
3. Research Officer (IT)/Incharge, CCRAS Hqrs with request for uploading the guidelines on Council's Website.
4. OS(Estt.), CCRAS Hqrs.


For Director General 16/4/26

F. No. A-41020/4/2020-E-II
Government of India
Ministry of Ayush
(Establishment - II Section)

Ayush Bhawan, 'B' Block
GPO Complex, INA
New Delhi - 110023.
Dated, the 1st April, 2026

To.

All Research Councils/ National Institutes/ Subordinate Offices/ PSU's of the Ministry of Ayush (As per Standard List).

Subject: Guidelines for engagement of Consultants and Young Professionals in the Ministry of Ayush - reg.

Madam/Sir,

In supersession of existing guidelines issued vide 01.04.2023, revised guidelines for engagement of Consultants and Young Professionals in the Ministry are hereby enclosed with immediate effect.

2. This issues with the concurrence of IFD vide CD No. 495 dated 02.12.2025.

[Encl. As Above]

Yours faithfully.

Shiela Tirkey

(Shiela Tirkey)

Under Secretary to the Government of India

Copy to;

for circulation

1. CP & RTI section.
2. Sh. Dhanyamol TK, Research Officer for uploading on the official website of the Ministry.
3. Sh. Tanuj, NIC for uploading on e-office.

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Guidelines and procedure for engagement of Consultants and Young Professionals in the Ministry of Ayush (Applicable w.e.f. 01 April 2026)

The engagement of non-officials as consultant and Young Professional on contract basis in the Department of Health & Family Welfare shall henceforth be regulated as per the following guidelines and process:-

1. GENERAL

1.1 The purpose of these guidelines is to define the broad procedures for selection, contracting and monitoring of consultants and Young Professional engaged by Ministry of Ayush.

1.2 The engagement of consultants and Young Professionals shall be for specific purpose (s) and for specified duration as per procedure prescribed hereunder. However, following may be the main reasons for engagement :-

- (a) The absence of required expertise in house, or
- (b) The need for economy and efficiency, or
- (c) The need to have highly qualified experts for providing the specific services.

1.3 The consultants and Young Professionals would be appointed to undertake mainly the following work:

1. Work related with implementation of the schemes of the Department, organizing Seminars/Conferences, preparation of agenda, briefs, speeches, minutes, Annual Report, Preparation of Annual Plan, Budget and accounts, court cases/legal matters, technical consultancy etc. under the active supervision of Programme Division.

2. The Consultants and Young Professionals would provide secretarial services, office support in order to ensure a high level of efficiency and effectiveness of office administration.

2. RULE POSITION FOR APPOINTMENT OF CONSULTANTS AND YOUNG PROFESSIONALS

The Guidelines for engagement of Consultants are laid down in the General Financial Rules, 2017 (Rule 177 to 196), 'Manual of Policies and Procedure of Consultancy & Other Services-2017' issued by Ministry of Finance and relevant instructions of DoP&T, Ministry of Finance and other nodal Ministries/Departments issued from time to time. The instructions issued by the Government from time to time will prevail over these guidelines to the extent these guidelines or a part thereof being contrary to such instructions.