



क्षेत्रीय आयुर्वेद अनुसन्धान संस्थान, पुणे

नेहरू गार्डन, गांधी भवन के निकट कोथरूड, पुणे - 411038

(केन्द्रीय आयुर्वेदीय विज्ञान अनुसन्धान परिषद, आयुष मंत्रालय, भारत सरकार, नई दिल्ली)

REGIONAL AYURVEDA RESEARCH INSTITUTE, Pune

NEHRU GARDEN, NEAR GANDHI BHAVAN, KOTHRUD, PUNE - 411038

Central Council for Research in Ayurvedic Sciences, Ministry of AYUSH, Govt. of India, New Delhi

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मि.सं.Pune-ADM016/1/2024-ADM/ 1193

दिनांक: 03/10/26

जेम पोर्टल के माध्यम से मैनपावर बाह्यस्रोत सेवाओं हेतु बोलियां आमंत्रित करने संबंधी सूचना

Notice Inviting Bids for Manpower Outsourcing Services through GeM portal

विषय: जेम पोर्टल के माध्यम से मैनपावर बाह्यस्रोत सेवाओं हेतु बोलियां आमंत्रित करना।

Subject: Inviting Bids for Manpower Outsourcing Services through GeM portal

क्षेत्रीय आयुर्वेद अनुसंधान संस्थान, नेहरू गार्डन, गांधी भवन के समीप, कोथरूड, पुणे-411038 (महाराष्ट्र) के प्रभारी अनुसंधान अधिकारी की ओर से और उनके नाम पर, रुचि रखने वाले पक्षों से सरकारी ई-मार्केटप्लेस (जेम) पोर्टल के माध्यम से ऑनलाइन बोलियां आमंत्रित की जाती हैं, ताकि वे क्षेत्रीय आयुर्वेद अनुसंधान संस्थान, पुणे में मैनपावर बाह्यस्रोत सेवाओं हेतु "जैसी है वैसी ही" आधार पर बोली लगाने के लिए भाग ले सकें।

For and on behalf of the Research Officer In-charge, Regional Ayurveda Research Institute, Nehru Garden, Near Gandhi Bhavan, Kothrud, Pune-411038 (Maharashtra), online bids are invited through Government e-Marketplace (GeM) portal from interested parties to participate in the manpower outsourcing services at Regional Ayurveda Research Institute, Pune on "As Is Where Is" basis.

अनुसन्धान अधिकारी एवं संस्थान प्रभारी,

क्षेत्रीय आयुर्वेद अनुसन्धान संस्थान, पुणे

Research Officer In-Charge,

Regional Ayurveda Research Institute, Pune

अनुसंधान अधिकारी एवं संस्थान प्रमुख

Research Officer and Head of the Institute

क्षेत्रीय आयुर्वेद अनुसंधान संस्थान, पुणे

Regional Ayurveda Research Institute, Pune

कें.आ.वि.अ.प., आयुष मंत्रालय, भारत सरकार, नई दिल्ली

C.C.R.A.S., Ministry of AYUSH, Govt. of India, New Delhi

Encl: Documents

Time Schedule

Bid Start Date/Time	01-10-2026 16:00:00
Bid End Date/Time	22-10-2026 16:00:00
Bid opening date/Time	23-10-2026 16:00:00
Bid number	GEM/2026/B/8107257
Bid published date	01-10-2026 16:00:00
Ministry/State Name	Ministry Of Ayush
Organization Name	National Research Institute Of Basic Ayurvedic Sciences (nribas) Pune
Web site details	https://gem.gov.in/
Item Category	Manpower Outsourcing Services - Minimum wage - Skilled; Graduate; Admin, Manpower Outsourcing Services - Minimum wage - Skilled; Graduate; Others, Manpower Outsourcing Services - Minimum wage - Semi-skilled; High School; Others, Manpower Outsourcing Services - Minimum wage - Unskilled; Secondary School; Others
Contract Period	1 Year(s) 1 Month(s)
Estimated Bid Value in INR (Inclusive of all taxes)	Rs 1,38,95,311
EMD value	Rs 6,94,765/-
Name & designation of authority inviting bid	Research officer In-charge, Regional Ayurveda Research Institute, Nehru Garden, Near Gandhi Bhavan, Kothrud, Pune-411038 Phone: 020-29510232 / 25383138 Email: nribas-pune@gov.in; nribas.pune@gmail.com]

GeM पोर्टल पर बिडिंग के समय निम्नलिखित Terms and Conditions दी जा सकती हैं।

उपरोक्त मेनपावर प्रदान करने वाली एजेंसी द्वारा बिना बाधा एवं सुचारुरूप से कार्य होने हेतु एजेंसी का रजिस्टर ऑफिस पुणे जिले में रहना उचित होगा। तथा उनसे लेबर लायसन जैसे डॉक्युमेंट मांगे जा सकते हैं।

अन्य Terms and Conditions निम्नलिखित हैं (ATC)।

1. The bidder must have registered office in Pune District area and provide the documentary proof.
2. The bidder shall provide Central labour license and other related statutory clearances.
3. The bidder shall provide latest police verification of himself. In case bid is awarded to any bidder, the bidder shall produce latest police verification report of its staff to be deployed at this Institute
4. The bidder shall make the payment of the wages as per the rules of Central Labour Commission for human resource services amended time to time for skilled (Office Assistant and Hindi Assistant) and unskilled (Multi-Tasking Assistant). The bidder has to upload the bill for the wages disbursed on Gem portal accordingly. In case the bill cannot be uploaded on Gem portal as in case of enhanced VDA by the bidder, offline bill shall be provided by the bidder for only enhanced VDA difference amount.
5. The service provider shall pay the salaries/wages of its staff deployed at buyer location first on their own within 7th day of every month in their respective bank accounts only and then claim payment from buyer along with all the statutory documents like PF, ESIC, etc as well as the bank statement of payments done to staffs. The service provider shall make payment irrespective of clearance of bills from this institute, which is subjective to availability of funds (Maximum possibility of 3 months to be waited to clear the payments).
6. During the contract period, if the rates of wages will be revised that will be applicable to the outsourced staffs and the contract.
7. In case the bill cannot be uploaded on Gem portal by the bidder, offline bill shall be provided by the bidder.
8. The number of personnel can be increased or decreased as per the requirement of the buyer institute.
9. Total casual leave will be 12 and closed holiday/non-working days for the buyer institute will be admissible.
10. The bidder shall upload undertaking that, he has not quoted service charge less than 3.85% and if he has quoted service charge less than 3.85% (3% profit plus transaction charges, which are 0.85% at present), he is aware that his bid will be rejected out rightly in the following proforma on the letter head of the bidder:

11. Undertaking (On Letter head)

12. We/ I..... (name of the bidder) hereby declare that, we have not quoted service charge less than 3.85% (3% profit plus transaction charges, which are 0.85% at present), and aware that if it is found that the service charge is less than 3.85%, our/my bid will be rejected out rightly.

13. Date:

Sign of proprietor/ competent person

14. Seal of the bidder

15. Buyer institute has right to extend the contract up to six months with approval of competent authority.
16. Buyer institute has right to terminate the contract with one-month notice period, without giving any reasons.
17. Minimum 3 years' service experience for the outsourcing man power service is required from the bidder.
18. Income tax return for the last three financial years of the bidder is required.
19. The bidder shall provide under taking non-black list and non-bankruptcy on the letter head.
20. The Bidder shall provide dedicated toll free no and escalation matrix.

अनुसन्धान अधिकारी एवं संस्थान प्रभारी,

क्षेत्रीय आयुर्वेद अनुसन्धान संस्थान, पुणे

Research Officer In-Charge,

Regional Ayurveda Research Institute, Pune